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Tender

## **Information, Advice and Support Service for SEND**

London Borough of Hammersmith & Fulham

F02: Contract notice

Notice identifier: 2021/S 000-005688

Procurement identifier (OCID): ocds-h6vhtk-029da9

Published 19 March 2021, 10:56pm

The closing date and time has been changed to:

**20 April 2021, 5:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Hammersmith & Fulham

Hammersmith Ton Hall, King Street

London

W6 9JU

#### **Email**

[procurement@lbhf.gov.uk](mailto:procurement@lbhf.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

**Internet address(es)**

Main address

[www.capitalesourcing.com](http://www.capitalesourcing.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Information, Advice and Support Service for SEND

**II.1.2) Main CPV code**

- 85312000 - Social work services without accommodation

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Impartial information, advice and support (IAS) service for children, young people, parents/carers and families with special educational needs and disabilities ("SEND").

### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80340000 - Special education services
- 85320000 - Social services

### **II.2.3) Place of performance**

NUTS codes

- UKI33 - Kensington & Chelsea and Hammersmith & Fulham

### **II.2.4) Description of the procurement**

The overall aim is for SENDIASS to work in partnership to contribute to better outcomes for children and young people with SEND by:

Providing free, confidential and impartial information, advice and support for children, young people and their parents and be available 52 weeks of the year;

Providing accurate and accessible information, advice and support;

Ensuring information, advice and support promotes independence and self-advocacy for young people;

Supporting and empowering parents and carers to understand the graduated approach to SEND and to access early intervention and prevention services; and

Working together with young people/youth and Parent/carer forums to ensure views and experiences inform and shape local policy and practice.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Retender

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

18 April 2021

Local time

5:00pm

Changed to:

Date

20 April 2021

Local time

5:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 April 2021

Local time

10:00am

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

ROYAL COURTS OF JUSTICE

STRAND, HOLBORN

LONDON

Country

United Kingdom