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Tender

Security Services

University of Dundee

F02: Contract notice

Notice identifier: 2023/S 000-005676

Procurement identifier (OCID): ocds-h6vhtk-03ac1a

Published 27 February 2023, 12:45pm

Section I: Contracting authority

I.1) Name and addresses

University of Dundee

Procurement

Dundee

DD1 4HN

Contact

Stewart Kerr

Email

s.v.kerr@dundee.ac.uk

Telephone

+44 138286810

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

<http://www.dundee.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00105

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Security Services

Reference number

UoD-EFM001-TC-2023

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Security Services

II.1.5) Estimated total value

Value excluding VAT: £900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 35120000 - Surveillance and security systems and devices
- 35100000 - Emergency and security equipment
- 35121000 - Security equipment
- 35125300 - Security cameras

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

II.2.4) Description of the procurement

Maintain CCTV, alarm, and radio communication systems. Replace existing access control system and provide (AEOS, NEDAP) software technology to allow continued access via use of Mifare cards, mobile phones, and biometrics.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £900,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

144

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The University of Dundee would request copies of any professional qualification held by Servicing, Maintenance & Supply Company such as following:

NSI Gold Certified Company.

ISO 9001 Certified for Quality Procedures.

Construction Certified.

Safe Contractor Certified.

Cyber Essentials Certified.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Suppliers will be requested to submit on their Corporate Social Responsibility offer and how they will work with the University and on how they can work on or towards improvements in the Social, Environmental and Economic wellbeing of the local University area.

The supplier will sign up to Sustain Supply Chain Code of Conduct is our minimum.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 March 2023

Local time

1:30pm

Place

Online

Information about authorised persons and opening procedure

Stewart Kerr

Category Manager

Finance & Procurement

Open via PCS at time and date stated.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=723156.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:723156)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=723156

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email

dundee@scotscourts.gov.uk

Telephone

+44 1382229961

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

University of Dundee

Procurement

Dundee

DD1 4HN

Email

s.v.kerr@dundee.ac.uk

Telephone

+44 138286810

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Email

dundee@scotscourts.gov.uk

Telephone

+44 1382229961

Country

United Kingdom