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Contract

## **Electoral Printing Services until 2026 (S&R/2021/17)**

Stoke-on-Trent City Council

F03: Contract award notice

Notice identifier: 2022/S 000-005667

Procurement identifier (OCID): ocds-h6vhtk-02ef5d

Published 2 March 2022, 10:24am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

#### **Contact**

Miss Agnes Ashun

#### **Email**

[agnes.ashun@stoke.gov.uk](mailto:agnes.ashun@stoke.gov.uk)

#### **Telephone**

+44 1782237651

#### **Country**

United Kingdom

**NUTS code**

UKG23 - Stoke-on-Trent

**Internet address(es)**

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Electoral Printing Services until 2026 (S&R/2021/17)

Reference number

DN567976

#### **II.1.2) Main CPV code**

- 22458000 - Bespoke printed matter

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Printing required for annual canvass in 2022 until 2026. Printing for rolling registration under Individual Electoral registration on a monthly basis. Printing required for local elections in 2023, PFCC in 2024 and Parliamentary elections when required (next scheduled parliamentary poll in 2024). Postage would also need to be included for canvass and election stationery. Also availability would be required for any snap elections, borough elections and referenda if required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £408,862.25

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22821000 - Electoral forms
- 79824000 - Printing and distribution services

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

Printing required for annual canvass in 2022 until 2026. Printing for rolling registration under Individual Electoral registration on a monthly basis. Printing required for local elections in 2023, PFCC in 2024 and Parliamentary elections when required (next scheduled parliamentary poll in 2024). Postage would also need to be included for canvass and election stationery. Also availability would be required for any snap elections, borough elections and referenda if required.

#### **II.2.5) Award criteria**

Quality criterion - Name: Ability to meet the Council's deadlines for print / Weighting: 18

Quality criterion - Name: Continuity Planning / Weighting: 10

Quality criterion - Name: Ability to print the required materials / Weighting: 17

Quality criterion - Name: Provision of audit support / Weighting: 10

Quality criterion - Name: Social value / Weighting: 5

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-026608](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Print Image Network Limited

Image House, 10 Acorn Business Park, Heaton Lane

Stockport

SK4 1AS

Email

[sales@printimagenetwork.com](mailto:sales@printimagenetwork.com)

Country

United Kingdom

NUTS code

- UKD35 - Greater Manchester South East

Internet address

<https://www.printimagenetwork.com/>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £408,862.25

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

Country

United Kingdom