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Contract

Electoral Printing Services until 2026 (S&R/2021/17)

Stoke-on-Trent City Council

F03: Contract award notice

Notice identifier: 2022/S 000-005667

Procurement identifier (OCID): ocds-h6vhtk-02ef5d

Published 2 March 2022, 10:24am

Section I: Contracting authority

I.1) Name and addresses

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

Contact

Miss Agnes Ashun

Email

agnes.ashun@stoke.gov.uk

Telephone

+44 1782237651

Country

United Kingdom

NUTS code

UKG23 - Stoke-on-Trent

Internet address(es)

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electoral Printing Services until 2026 (S&R/2021/17)

Reference number

DN567976

II.1.2) Main CPV code

- 22458000 - Bespoke printed matter

II.1.3) Type of contract

Supplies

II.1.4) Short description

Printing required for annual canvass in 2022 until 2026. Printing for rolling registration under Individual Electoral registration on a monthly basis. Printing required for local elections in 2023, PFCC in 2024 and Parliamentary elections when required (next scheduled parliamentary poll in 2024). Postage would also need to be included for canvass and election stationery. Also availability would be required for any snap elections, borough elections and referenda if required.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £408,862.25

II.2) Description

II.2.2) Additional CPV code(s)

- 22821000 - Electoral forms
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

Printing required for annual canvass in 2022 until 2026. Printing for rolling registration under Individual Electoral registration on a monthly basis. Printing required for local elections in 2023, PFCC in 2024 and Parliamentary elections when required (next scheduled parliamentary poll in 2024). Postage would also need to be included for canvass and election stationery. Also availability would be required for any snap elections, borough elections and referenda if required.

II.2.5) Award criteria

Quality criterion - Name: Ability to meet the Council's deadlines for print / Weighting: 18

Quality criterion - Name: Continuity Planning / Weighting: 10

Quality criterion - Name: Ability to print the required materials / Weighting: 17

Quality criterion - Name: Provision of audit support / Weighting: 10

Quality criterion - Name: Social value / Weighting: 5

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-026608](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 February 2022

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Print Image Network Limited

Image House, 10 Acorn Business Park, Heaton Lane

Stockport

SK4 1AS

Email

sales@printimagenetwork.com

Country

United Kingdom

NUTS code

- UKD35 - Greater Manchester South East

Internet address

<https://www.printimagenetwork.com/>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £408,862.25

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

Country

United Kingdom