

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/005661-2023>

Contract

## **Sheffield Food Festival**

Sheffield City Council

F03: Contract award notice

Notice identifier: 2023/S 000-005661

Procurement identifier (OCID): ocds-h6vhtk-03884f

Published 27 February 2023, 11:24am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

#### **Contact**

Tim Dent

#### **Email**

[tim.dent@sheffield.gov.uk](mailto:tim.dent@sheffield.gov.uk)

#### **Telephone**

+44 01142053646

**Country**

United Kingdom

**Region code**

UKE32 - Sheffield

**National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<https://www.sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sheffield Food Festival

#### **II.1.2) Main CPV code**

- 79953000 - Festival organisation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is looking to appoint a provider to manage the city's annual Food Festival Event. The provider will need to ensure the event is accessible and affordable for everyone, including those who'd not normally attend a traditional food festival, in order to deliver positive messages about food and healthy lifestyles The main requirements will be to: - Provide and install the stalls - Subscribe and manage traders for the event - Promote the event - Dismantle and remove the stalls post event The stalls will include: - A Chef Demo Tent with celebrity guest presenters and chefs - A real ale bar / Local alcohol providers / suppliers - Arts and Craft areas - Artisan market stalls

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £150,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services
- 79956000 - Fair and exhibition organisation services

- 79953000 - Festival organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

### **II.2.4) Description of the procurement**

The Council is looking to appoint a provider to manage the city's annual Food Festival Event. The provider will need to ensure the event is accessible and affordable for everyone, including those who'd not normally attend a traditional food festival, in order to deliver positive messages about food and healthy lifestyles The main requirements will be to: - Provide and install the stalls - Subscribe and manage traders for the event - Promote the event - Dismantle and remove the stalls post event The stalls will include: - A Chef Demo Tent with celebrity guest presenters and chefs - A real ale bar / Local alcohol providers / suppliers - Arts and Craft areas - Artisan market stalls

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-033457](#)

#### **IV.2.9) Information about termination of call for competition in the form of a prior information notice**

The contracting authority will not award any further contracts based on the above prior information notice

---

## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Sheffield Food Festival

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 February 2023

### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Swans Productions ltd

7b Queens Road Design Centre

Doncaster

DN1 2NH

Email

[hello@swansevents.co.uk](mailto:hello@swansevents.co.uk)

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

National registration number

378 7057 51

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>