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Tender

## **GROUND MAINTENANCE SERVICES Comprising LOTS relating to: Grounds Maintenance; Cemetery Maintenance and Burials; Trees and Hedges**

East Staffordshire Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-005658

Procurement identifier (OCID): ocids-h6vhtk-029d8b

Published 19 March 2021, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

#### **Contact**

Programmes and Transformation Team

#### **Email**

[procurement@eaststaffsbc.gov.uk](mailto:procurement@eaststaffsbc.gov.uk)

#### **Telephone**

+44 1283508000

**Country**

United Kingdom

**NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<https://www.eaststaffsbc.gov.uk>

Buyer's address

<http://eaststaffbc.g2b.info/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Grounds-maintenance-services./6S23WV26XS>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GROUNDS MAINTENANCE SERVICES Comprising LOTS relating to: Grounds Maintenance; Cemetery Maintenance and Burials; Trees and Hedges

Reference number

2021/03/GM

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Staffordshire Borough Council is seeking organisations to provide grounds maintenance services including burials and emergency works.

There are three Lots:

Lot 1: Grounds Maintenance

Lot 2: Cemetery Grounds Maintenance and Burials

Lot 3: Trees and Hedges

The Authority is therefore seeking suitably qualified organisations to bid for a single Lot or a combination of Lots.

The proposed Contract is for an initial term of five (5) years with the option to extend for up to a further five (5) years.

The contract is due to commence from 1st November 2021.

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,050,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

## **II.2) Description**

### **II.2.1) Title**

Grounds Maintenance

Lot No

Lot 1

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 45111240 - Ground-drainage work

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

Lot 1 is a contract for an organisation to provide grounds maintenance services at the Authority's open spaces in East Staffordshire including emergency works and winter gritting on Council car parks and land drainage.

This lot has particular focus on:

- Grass cutting and maintenance
- Pitch preparation and maintenance (leisure)

- Shrub bed maintenance, reinstatement and new works
- Herbaceous bed maintenance and new works
- Summer and spring beds and hanging baskets
- Chemical control
- Play site inspections and maintenance
- Furniture fittings and fences
- Litter picking
- Bin emptying and cleansing
- Filling and delivery of sandbags during flooding incidents
- Opening and locking of car park barriers
- Winter gritting
- Emergency works
- Land Drainage

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £10,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/6S23WV26XS>

## **II.2) Description**

### **II.2.1) Title**

Cemetery Grounds Maintenance and Burials

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45215400 - Cemetery works
- 98371100 - Cemetery services and cremation services
- 98371110 - Cemetery services
- 98371111 - Cemetery maintenance services
- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

Lot 2 is a contract for an organisation to provide grounds maintenance services and burials at Stapenhill and Rolleston cemetery:

- Burial works
- Grass cutting and maintenance
- Shrub bed maintenance, reinstatement and new works
- Hedge maintenance, reinstatement and new works
- Herbaceous bed maintenance and new works
- Hanging baskets and planters
- Chemical control
- Furniture fittings and fences
- Litter picking

- Emptying and cleansing of litter bins
- Winter gritting

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,100,100

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Trees and Hedges

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 77340000 - Tree pruning and hedge trimming
- 77342000 - Hedge trimming
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

Lot 3 is a contract for an organisation to provide arboriculture services including emergency works:

- Hedge maintenance, reinstatement and new works

- Tree maintenance
- Emergency works

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £950,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 April 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

14 May 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Grounds-maintenance-services./6S23WV26XS>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6S23WV26XS>

GO Reference: GO-2021319-PRO-17958790

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

[procurement@eaststaffsbc.gov.uk](mailto:procurement@eaststaffsbc.gov.uk)

Telephone

+44 1283508000

Country

United Kingdom

Internet address

[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

#### **VI.4.2) Body responsible for mediation procedures**

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

[procurement@eaststaffsbc.gov.uk](mailto:procurement@eaststaffsbc.gov.uk)

Telephone

+44 1283508000

Country

United Kingdom

Internet address

[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Follow the Council's Complaints Procedure. Information is available by visiting:

<http://www.eaststaffsbc.gov.uk/comments-compliments-complaints>

**VI.4.4) Service from which information about the review procedure may be obtained**

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

[andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)

Telephone

+44 1283508000

Country

United Kingdom

Internet address

<http://www.eaststaffsbc.gov.uk/comments-compliments-complaints>