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Tender

GROUND MAINTENANCE SERVICES Comprising LOTS relating to: Grounds Maintenance; Cemetery Maintenance and Burials; Trees and Hedges

East Staffordshire Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-005658

Procurement identifier (OCID): ocds-h6vhtk-029d8b

Published 19 March 2021, 4:24pm

Section I: Contracting authority

I.1) Name and addresses

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Contact

Programmes and Transformation Team

Email

procurement@eaststaffsbc.gov.uk

Telephone

+44 1283508000

Country

United Kingdom

NUTS code

UKG2 - Shropshire and Staffordshire

Internet address(es)

Main address

<https://www.eaststaffsbc.gov.uk>

Buyer's address

<http://eaststaffbc.g2b.info/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Grounds-maintenance-services./6S23WV26XS>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GROUNDS MAINTENANCE SERVICES Comprising LOTS relating to: Grounds Maintenance; Cemetery Maintenance and Burials; Trees and Hedges

Reference number

2021/03/GM

II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

East Staffordshire Borough Council is seeking organisations to provide grounds maintenance services including burials and emergency works.

There are three Lots:

Lot 1: Grounds Maintenance

Lot 2: Cemetery Grounds Maintenance and Burials

Lot 3: Trees and Hedges

The Authority is therefore seeking suitably qualified organisations to bid for a single Lot or a combination of Lots.

The proposed Contract is for an initial term of five (5) years with the option to extend for up to a further five (5) years.

The contract is due to commence from 1st November 2021.

II.1.5) Estimated total value

Value excluding VAT: £12,050,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

II.2) Description

II.2.1) Title

Grounds Maintenance

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services
- 45111240 - Ground-drainage work

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

Lot 1 is a contract for an organisation to provide grounds maintenance services at the Authority's open spaces in East Staffordshire including emergency works and winter gritting on Council car parks and land drainage.

This lot has particular focus on:

- Grass cutting and maintenance
- Pitch preparation and maintenance (leisure)
- Shrub bed maintenance, reinstatement and new works
- Herbaceous bed maintenance and new works
- Summer and spring beds and hanging baskets
- Chemical control
- Play site inspections and maintenance
- Furniture fittings and fences
- Litter picking
- Bin emptying and cleansing
- Filling and delivery of sandbags during flooding incidents
- Opening and locking of car park barriers
- Winter gritting
- Emergency works
- Land Drainage

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/6S23WV26XS>

II.2) Description

II.2.1) Title

Cemetery Grounds Maintenance and Burials

Lot No

2

II.2.2) Additional CPV code(s)

- 45215400 - Cemetery works
- 98371100 - Cemetery services and cremation services
- 98371110 - Cemetery services
- 98371111 - Cemetery maintenance services
- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

Lot 2 is a contract for an organisation to provide grounds maintenance services and burials at Stapenhill and Rolleston cemetery:

- Burial works
- Grass cutting and maintenance
- Shrub bed maintenance, reinstatement and new works
- Hedge maintenance, reinstatement and new works
- Herbaceous bed maintenance and new works

- Hanging baskets and planters
- Chemical control
- Furniture fittings and fences
- Litter picking
- Emptying and cleansing of litter bins
- Winter gritting

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,100,100

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Trees and Hedges

Lot No

3

II.2.2) Additional CPV code(s)

- 77340000 - Tree pruning and hedge trimming
- 77342000 - Hedge trimming
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

Lot 3 is a contract for an organisation to provide arboriculture services including emergency works:

- Hedge maintenance, reinstatement and new works
- Tree maintenance
- Emergency works

The proposed Contract is for an initial term of five (5) years with the option to extend up to a further five (5) years.

The contract is due to commence from 1st November 2021.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £950,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Selection criteria and selection methodology are fully detailed in the Procurement Documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 April 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

14 May 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Grounds-maintenance-services./6S23WV26XS>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6S23WV26XS>

GO Reference: GO-2021319-PRO-17958790

VI.4) Procedures for review

VI.4.1) Review body

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

procurement@eaststaffsbc.gov.uk

Telephone

+44 1283508000

Country

United Kingdom

Internet address

www.eaststaffsbc.gov.uk

VI.4.2) Body responsible for mediation procedures

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

procurement@eaststaffsbc.gov.uk

Telephone

+44 1283508000

Country

United Kingdom

Internet address

www.eaststaffsbc.gov.uk

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Follow the Council's Complaints Procedure. Information is available by visiting:

<http://www.eaststaffsbc.gov.uk/comments-compliments-complaints>

VI.4.4) Service from which information about the review procedure may be obtained

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Email

andrea.davies@eaststaffsbc.gov.uk

Telephone

+44 1283508000

Country

United Kingdom

Internet address

<http://www.eaststaffsbc.gov.uk/comments-compliments-complaints>