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Tender

## **Source to Pay Cloud based Software solution**

The Riverside Group Ltd

F02: Contract notice

Notice identifier: 2021/S 000-005628

Procurement identifier (OCID): ocds-h6vhtk-029d6d

Published 19 March 2021, 1:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Riverside Group Ltd

2 Estuary Boulevard

Speke, Liverpool

L24 8RF

#### **Contact**

Barry Chapman

#### **Email**

[barry.chapman@riverside.org.uk](mailto:barry.chapman@riverside.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKD72 - Liverpool

**National registration number**

30938R

**Internet address(es)**

Main address

[www.riverside.org.uk](http://www.riverside.org.uk)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.riversource.wax-live.com](http://www.riversource.wax-live.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.riversource.wax-live.com](http://www.riversource.wax-live.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Source to Pay Cloud based Software solution

#### **II.1.2) Main CPV code**

- 48400000 - Business transaction and personal business software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The purpose of the new system(s) is to serve The Group, its subsidiaries and circa 2000 users, across the following business activities and processes.

eTendering

Supplier Management

Purchasing

Invoicing

Reporting

Governance & Control

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,680,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

eTendering

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48490000 - Procurement software package

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

eTendering

Handling the full suite of procurement processes adhering to latest Public Contract Regulations 2015 (PCR) including; creating & publishing tenders on external sites / portals (Contracts Finder / Find a Tender), managing the tender evaluation process, contract award and sourcing new suppliers.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £280,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

5 Year initial Terms plus 2 optional 12 month extensions

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As per SQ document

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

We have an optional system requirement for a supplier relationship management module. The optional questions within the tender will be used to decide upon the best option from amongst the successful suppliers in lot 1 or lot 2 to place the SRM module.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Purchase to Pay

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 48400000 - Business transaction and personal business software package

## **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

## **II.2.4) Description of the procurement**

Purchase to Pay can be defined as the end-to-end value stream that encompasses all the activities required for TRG to obtain and pay for goods and services from other entities. These activities include the placement of orders, the verification that appropriate goods and services have been delivered, and finally the authorisation and release of payment. In addition to these core tasks, the overall value stream also includes the activities necessary to support the end-to-end process, such as supplier and master-data management.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £1,400,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

5 Year initial Terms plus 2 optional 12 month extensions

## **II.2.9) Information about the limits on the number of candidates to be invited**

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Description of options

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**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 April 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 May 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 7 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom