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Tender

Contract For The Supply And Delivery Of Green Bags With Tag

City & County of Swansea

F02: Contract notice

Notice identifier: 2022/S 000-005614

Procurement identifier (OCID): ocids-h6vhtk-031c8a

Published 1 March 2022, 4:57pm

Section I: Contracting authority

I.1) Name and addresses

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

Contact

Lisa Evans

Email

procurement@swansea.gov.uk

Telephone

+44 7966230649

Country

United Kingdom

NUTS code

UKL18 - Swansea

Internet address(es)

Main address

<https://www.swansea.gov.uk/dobusinesswithcouncil>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://etenderwales.bravosolution.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Contract For The Supply And Delivery Of Green Bags With Tag

Reference number

CCS-21-297

II.1.2) Main CPV code

- 19640000 - Polythene waste and refuse sacks and bags

II.1.3) Type of contract

Supplies

II.1.4) Short description

Tender advertising Two Lots:-

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot 2 Delivery Option - no later than 16 weeks from first order

The council is seeking to enter into a contract with a suitably competent contractor for Green Plastic Refuse Recycling Sack With Tag.

Green (translucent) Recycling Sack 430mm x 685mm x 810mm x 30 micron (or bi-modular polymer equivalent e.g. Bi Modal Plus) printed one side in black, perforated on a roll of 26, banded by either paper or elastic, supplied with a single use re-order tag stating "more bags please" within the roll, supplied securely packaged on 4 way entry wooden pallets. These sacks are used to collect empty glass bottles and jars, tins, cans, and used paper/cardboard.

Sample Green Bags with Tags must be provided and received by the tender closing of Thursday 31st March 2022 at 12:00 noon. Adequately labelled as samples for the tender.

II.1.5) Estimated total value

Value excluding VAT: £0.01

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot No

1

II.2.2) Additional CPV code(s)

- 19640000 - Polythene waste and refuse sacks and bags
- 90514000 - Refuse recycling services
- 42914000 - Recycling equipment

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

Main site or place of performance

City and County of Swansea, Unit 1 - Ynys Court, Ferryboat Close, Llansamlet Swansea
SA6 8QN

II.2.4) Description of the procurement

Lot 1 Delivery Option - no later than 4 weeks from first order

Sack should be of a sufficiently robust and fit for purpose to be utilised for domestic food waste collections. Sacks deemed to be insufficiently robust and not fit for purpose to be utilised for the relevant waste collections will be rejected.

Sample Green Bags with Tags must be provided BY 31/03/2022

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

with option to extend up to 36 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Council's Minimum order quantity for this tender is 10 million bags with tags, the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags

II.2) Description

II.2.1) Title

Lot 2 Delivery Option - no later than 16 weeks from first order

Lot No

2

II.2.2) Additional CPV code(s)

- 42914000 - Recycling equipment
- 19640000 - Polythene waste and refuse sacks and bags
- 90514000 - Refuse recycling services

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

Main site or place of performance

City and County of Swansea, Unit 1 - Ynys Court, Ferryboat Close, Llansamlet Swansea SA6 8QN

II.2.4) Description of the procurement

Lot 2 Delivery Option - no later than 16 weeks from first order

Sack should be of a sufficiently robust and fit for purpose to be utilised for domestic food waste collections. Sacks deemed to be insufficiently robust and not fit for purpose to be utilised for the relevant waste collections will be rejected.

Sample Green Bags with Tags must be provided BY 31/03/2022

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Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Council's Minimum order quantity for this tender is 10 million bags with tags, the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags .

Actual quantities required will vary, these are estimate quantities.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

N/A

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot 2 Delivery Option - no later than 16 weeks from first order

The Council's Minimum order quantity for this tender is 10 million bags with tags , the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags. These are indicative quantities based on previous usage and a projection has been made of the usage. Actual quantities required will vary.

Order will be on a "Call-Off" basis, we are happy to give commitment with an Order of the total requirements and provide a call-off schedule for monthly deliveries as agreed. The Council shall liaise with the successful bidder to develop a delivery schedule to ensure that sufficient supply is maintained at all times.

Sample Green Bags with Tags must be provided and received by the tender closing of Thursday 31st March 2022 at 12:00 noon. Labelled as samples for the tender.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Contract Period 6 months, with an option to extend for up to 36 months.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators interested in submitting a tender can download the tender documents from the eTenderWales portal (<http://etenderwales.bravosolution.co.uk>) you will need to register with eTenderWales if you are not already registered. Please see below instructions on how to register.

1. Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the “Suppliers register here” link.
- Enter your correct business and user details.
- Note the username you chose and click “Save” when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click “continue”.

2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered

supplier).

— Click on the relevant ITT to access the content.

— Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.

— This will move the ITT into your “My ITTs” page (this is a secure area reserved for your projects only).

— Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

3. Responding to the invitation to tender:

— You can now choose to “Reply” or “Reject” (please give a reason if rejecting).

— You can now use the “Messages” function to communicate with the buyer and seek any clarification.

— Note the deadline for completion, then follow the onscreen instructions to complete the ITT.

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: help@bravosolution.co.uk

— Phone: +44 8003684850

We have supplied the current graphics of the Swansea Council Logo as above. Please request the most up-to-date graphics of the Swansea Council Logo prior to manufacture of green bags.

Each roll/pack shall contain a Re-Order Tag (wording to be agreed in Welsh and English) suitable to be easily attached to the Green Plastic Sacks. The tag needs to be of suitable robustness to prevent it disintegrating in use. Size of tag to be 238mm x 70mm

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=114648

(WA Ref:114648)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

procurement@swansea.gov.uk

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>