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Tender

## **Contract For The Supply And Delivery Of Green Bags With Tag**

City & County of Swansea

F02: Contract notice

Notice identifier: 2022/S 000-005614

Procurement identifier (OCID): ocids-h6vhtk-031c8a

Published 1 March 2022, 4:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

#### **Contact**

Lisa Evans

#### **Email**

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

#### **Telephone**

+44 7966230649

#### **Country**

United Kingdom

**NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<https://www.swansea.gov.uk/dobusinesswithcouncil>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0254](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract For The Supply And Delivery Of Green Bags With Tag

Reference number

CCS-21-297

#### **II.1.2) Main CPV code**

- 19640000 - Polythene waste and refuse sacks and bags

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Tender advertising Two Lots:-

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot 2 Delivery Option - no later than 16 weeks from first order

The council is seeking to enter into a contract with a suitably competent contractor for Green Plastic Refuse Recycling Sack With Tag.

Green (translucent) Recycling Sack 430mm x 685mm x 810mm x 30 micron (or bi-modular polymer equivalent e.g. Bi Modal Plus) printed one side in black, perforated on a roll of 26, banded by either paper or elastic, supplied with a single use re-order tag stating "more bags please" within the roll, supplied securely packaged on 4 way entry wooden pallets. These sacks are used to collect empty glass bottles and jars, tins, cans, and used paper/cardboard.

Sample Green Bags with Tags must be provided and received by the tender closing of Thursday 31st March 2022 at 12:00 noon. Adequately labelled as samples for the tender.

### **II.1.5) Estimated total value**

Value excluding VAT: £0.01

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 19640000 - Polythene waste and refuse sacks and bags
- 90514000 - Refuse recycling services
- 42914000 - Recycling equipment

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

City and County of Swansea, Unit 1 - Ynys Court, Ferryboat Close, Llansamlet Swansea  
SA6 8QN

### **II.2.4) Description of the procurement**

Lot 1 Delivery Option - no later than 4 weeks from first order

Sack should be of a sufficiently robust and fit for purpose to be utilised for domestic food waste collections. Sacks deemed to be insufficiently robust and not fit for purpose to be utilised for the relevant waste collections will be rejected.

Sample Green Bags with Tags must be provided BY 31/03/2022

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

with option to extend up to 36 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Council's Minimum order quantity for this tender is 10 million bags with tags, the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 Delivery Option - no later than 16 weeks from first order

Lot No

2

**II.2.2) Additional CPV code(s)**

- 42914000 - Recycling equipment
- 19640000 - Polythene waste and refuse sacks and bags
- 90514000 - Refuse recycling services

**II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

City and County of Swansea, Unit 1 - Ynys Court, Ferryboat Close, Llansamlet Swansea  
SA6 8QN

**II.2.4) Description of the procurement**

Lot 2 Delivery Option - no later than 16 weeks from first order

Sack should be of a sufficiently robust and fit for purpose to be utilised for domestic food waste collections. Sacks deemed to be insufficiently robust and not fit for purpose to be utilised for the relevant waste collections will be rejected.

Sample Green Bags with Tags must be provided BY 31/03/2022

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

With an option to extend for up to 36 months

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The Council's Minimum order quantity for this tender is 10 million bags with tags, the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags .

Actual quantities required will vary, these are estimate quantities.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/A

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Lot 1 Delivery Option - no later than 4 weeks from first order

Lot 2 Delivery Option - no later than 16 weeks from first order

The Council's Minimum order quantity for this tender is 10 million bags with tags , the minimum order for LOT 1 will be 2 Million bags with tags and the minimum order for LOT 2 will be 8 Million bags with tags. These are indicative quantities based on previous usage and a projection has been made of the usage. Actual quantities required will vary.

Order will be on a "Call-Off" basis, we are happy to give commitment with an Order of the total requirements and provide a call-off schedule for monthly deliveries as agreed. The Council shall liaise with the successful bidder to develop a delivery schedule to ensure that sufficient supply is maintained at all times.

Sample Green Bags with Tags must be provided and received by the tender closing of Thursday 31st March 2022 at 12:00 noon. Labelled as samples for the tender.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

31 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Contract Period 6 months, with an option to extend for up to 36 months.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators interested in submitting a tender can download the tender documents from the eTenderWales portal (<http://etenderwales.bravosolution.co.uk>) you will need to register with eTenderWales if you are not already registered. Please see below instructions on how to register.

1. Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the “Suppliers register here” link.
- Enter your correct business and user details.
- Note the username you chose and click “Save” when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click “continue”.

2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered

supplier).

— Click on the relevant ITT to access the content.

— Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.

— This will move the ITT into your “My ITTs” page (this is a secure area reserved for your projects only).

— Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

### 3. Responding to the invitation to tender:

— You can now choose to “Reply” or “Reject” (please give a reason if rejecting).

— You can now use the “Messages” function to communicate with the buyer and seek any clarification.

— Note the deadline for completion, then follow the onscreen instructions to complete the ITT.

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

— Phone: +44 8003684850

We have supplied the current graphics of the Swansea Council Logo as above. Please request the most up-to-date graphics of the Swansea Council Logo prior to manufacture of green bags.

Each roll/pack shall contain a Re-Order Tag (wording to be agreed in Welsh and English) suitable to be easily attached to the Green Plastic Sacks. The tag needs to be of suitable robustness to prevent it disintegrating in use. Size of tag to be 238mm x 70mm

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=114648](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=114648)

(WA Ref:114648)

The buyer considers that this contract is suitable for consortia.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Country

United Kingdom

##### **VI.4.4) Service from which information about the review procedure may be obtained**

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>