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Planning

## **Serviced Office, Coworking and Flexible Space Solutions**

British Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-005597

Procurement identifier (OCID): ocids-h6vhtk-029d4e

Published 19 March 2021, 10:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council

1 Redman Place, Stratford

London

E20 1JQ

#### **Contact**

Scott Caton

#### **Email**

[scott.caton@britishcouncil.org](mailto:scott.caton@britishcouncil.org)

#### **Country**

United Kingdom

#### **NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/britishcouncil>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/britishcouncil/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Serviced Office, Coworking and Flexible Space Solutions

Reference number

BC/01721

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The British Council is seeking appropriate providers of serviced office, co-working, hybrid and managed space to provide flexible working solutions in support the changing needs of our business and global estate portfolio.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70300000 - Real estate agency services on a fee or contract basis
- 70220000 - Non-residential property renting or leasing services
- 70310000 - Building rental or sale services
- 70130000 - Letting services of own property

### **II.2.3) Place of performance**

NUTS codes

- 00 - Other NUTS code

### **II.2.4) Description of the procurement**

The purpose of this Prior Information Notice is to inform and to facilitate market interest and engagement in our intentions to procure a Global Services Framework Agreement with one or more global provider's of flexible space solutions - prior to the formal commencement of procurement. The objective of the Procurement is to; Establish a Global Services Agreement with a global serviced accommodation provider(s) that provides the British Council with innovative and flexible space solutions that support the regions in delivering the British Council's Corporate Plan, its commercial business outcomes and its cultural relations impact worldwide. The British Council's preference would be to enter a Global Service Agreement with a provider that has assets in the majority of countries / regions within which the British Council operates. However we are also keen to explore options which may include a consortium led approach, bringing together multiple smaller providers across our global footprint, or options involving consultancy/brokerage firms to act as the single point of contact while allowing access to multiple providers of shared office space. A list of countries from which the British Council operates can be found at <https://www.britishcouncil.org/Establish> a contractual arrangement that provides a point of contact, pre- agreed specifications, terms and conditions and full visibility of costs and applicable discounts. To have a non-exclusive relationship that does not commit the British Council to spend. A preference to work with providers that can offer centralised financial management on a global / regional basis. Enable the business to improve the performance and management of its Global Estate Portfolio. At this stage we anticipate the value of the contract to be circa £900k/annum. Please register your interest via the British Council In-Tend Portal <https://in-tendhost.co.uk/britishcouncil> using Project Reference: BC/01721

### **II.3) Estimated date of publication of contract notice**

21 July 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## Section VI. Complementary information

### VI.3) Additional information

The way we work is changing, the British Council's approach to optimising Flex Space Strategy is to augment its current property solution capability with the ability to provide space outside the conventional lease markets. In order to meet the changing needs of the business the British Council's Global Estates' Strategic Objective is to provide a variety of environments that suit our changing work modalities, provide flexible short term solutions, flexibility for employees, flexible and reduced real estate costs, improved work setting choice and positively impact user engagement levels. Initial introductory sessions may be held with the British Council to identify Services suppliers with appropriate and representative experience complimentary to the nature of the British Council's objectives and global portfolio. We would like to invite potential suppliers to submit a written summary of capability. Please provide your approach with consideration to the Summary of Requirements above and outline very briefly (maximum four pages of A4) how your solution can deliver the requirements, your organisation's service offerings, capability, and representative experience. Please register and submit your response as a Word document via the British Council InTend portal <https://in-tendhost.co.uk/britishcouncil> (Reference Number: BC/01721) by 12:00hrs [UK time] 16th April 2021.