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Tender

## **Framework Agreement for the Provision of Short Breaks Services For Children With Disabilities Living in the London Borough of Waltham Forest**

London Borough of Waltham Forest

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-005589

Procurement identifier (OCID): ocids-h6vhtk-060bc7

Published 22 January 2026, 9:41am

### **Scope**

### **Reference**

DN509932

### **Description**

The Council of the London Borough of Waltham Forest ("the Authority") is seeking Tenders from suitably experienced and qualified organisations for the Framework Agreement for the Provision of Short Breaks Services for Children with Disabilities Living in the London Borough of Waltham Forest ("the Framework"). The Framework shall commence on 1st April 2021 and, subject to satisfactory performance, shall continue up to and including 31st March 2026 ("the Framework Period"). The Council reserves the right to re-open the Framework Agreement and appoint new Service Providers during the Framework Period either (i) every six (6) months, or (ii) under circumstances where a need for service requirement cannot be provided for by existing Service Providers already party to the Framework Agreement, at the Council's sole discretion. The Authority is seeking to appoint multiple providers who can deliver good quality, safe, efficient and

enjoyable activities to particular individuals assessed by the Authority as being eligible for Short Breaks Services under the provisions of the Care Act 2014, the Children Act 1989, the Equality Act 2010 and the Children and Families Act 2014.

The Framework is split into four (4) Lots:-

**Lot 1: Outreach Support** The service is primarily focussed on delivering personalised 1:1 support both in the family home and enabling children and young people with disabilities to access and use universal services offered to all children and young people.

**Lot 2: Group Activities** The provision of group activities and services that can deliver and meet the needs and requirements of children and young people with a disability.

**Lot 3: Overnight Stays Away from Home** The delivery of overnight Short Breaks delivered at any point in a suitable residential style setting within easy access of children and young people and their parents living in the London Borough of Waltham Forest.

**Lot 4: Other Short Breaks Services / Activities** This covers services that cannot be classified as outreach support or group activities under the Framework (in the above Lots).

## **Commercial tool**

Establishes a framework

## **Total value (estimated)**

- £2,236,000 excluding VAT
- £2,683,200 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 2 March 2026 to 31 March 2026
- 30 days

## **Main procurement category**

Services

## **CPV classifications**

- 85312000 - Social work services without accommodation

## **Contract locations**

- UKI53 - Redbridge and Waltham Forest

## **Lot constraints**

Description of how multiple lots may be awarded:

Organisations are permitted to tender for any one (1) or more Lots for which they consider they are suitably qualified and experienced. Organisations shall be aware however that appointment to each Lot will be evaluated separately. Therefore, appointment to one Lot of the Framework will not automatically mean the organisation is appointed to any other Lot for which it submitted a Tender.

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## **Lot 1. Out Reach Support**

### **Description**

The service is primarily focussed on delivering personalised 1:1 support both in the family home and enabling children and young people with disabilities to access and use universal services offered to all children and young people.

### **Lot value (estimated)**

- £715,520 excluding VAT
- £894,400 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Group Activities**

### **Description**

The provision of group activities and services that can deliver and meet the needs and requirements of children and young people with a disability.

### **Lot value (estimated)**

- £715,520 excluding VAT
- £894,400 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Overnight Stays Away from Home**

### **Description**

The delivery of overnight Short Breaks delivered at any point in a suitable residential style setting within easy access of children and young people and their parents living in the London Borough of Waltham Forest.

### **Lot value (estimated)**

- £178,880 excluding VAT
- £223,600 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Other Short Break Services / Activities**

### **Description**

This covers services that cannot be classified as outreach support or group activities under the Framework (in the above Lots).

## **Lot value (estimated)**

- £178,880 excluding VAT
- £223,600 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Framework**

### **Maximum number of suppliers**

Unlimited

### **Maximum percentage fee charged to suppliers**

0%

### **Framework operation description**

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to re-open the Framework Agreement and appoint new Service Providers during the Framework Period either (i) every six (6) months, or (ii) under circumstances where a need for service requirement cannot be provided for by existing Service Providers already party to the Framework Agreement, at the Council's sole discretion. The Authority is seeking to appoint multiple providers who can deliver good quality, safe, efficient and enjoyable activities to particular individuals assessed by the Authority as being eligible for Short Breaks Services under the provisions of the Care Act 2014, the Children Act 1989, the Equality Act 2010 and the Children and Families Act 2014.

The Framework is split into four (4) Lots:-

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## **Award method when using the framework**

With competition

## **Contracting authorities that may use the framework**

Establishing party only

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## **Participation**

## **Particular suitability**

**Lot 1. Out Reach Support**

**Lot 2. Group Activities**

**Lot 3. Overnight Stays Away from Home**

**Lot 4. Other Short Break Services / Activities**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

11 February 2026, 12:00pm

### **Tender submission deadline**

23 February 2026, 12:00pm

### **Submission address and any special instructions**

[www.londontenders.org](http://www.londontenders.org)

### **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

27 February 2026

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality	70.00%
Price	Price	30.00%

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

## Documents

### Associated tender documents

<http://www.londontenders.org>

[www.londontenders.org](http://www.londontenders.org)

### Technical specifications to be met

<http://www.londontenders.org>

[www.londontenders.org](http://www.londontenders.org)

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## Contracting authority

### London Borough of Waltham Forest

- Public Procurement Organisation Number: PPJN-6757-NZZZ

Waltham Forest Town Hall

London

E17 4JF

United Kingdom

Contact name: Gemma Edwards

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Email: [gemma.edwards@walthamforest.gov.uk](mailto:gemma.edwards@walthamforest.gov.uk)

Website: <http://www.walthamforest.gov.uk/>

Region: UKI53 - Redbridge and Waltham Forest

Organisation type: Public authority - sub-central government