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Tender

## **Holiday Activities and Food Programme (HAF)**

Swindon Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-005583

Procurement identifier (OCID): ocds-h6vhtk-04e341

Published 18 February 2025, 1:54pm

The closing date and time has been changed to:

**19 March 2025, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

### **Contact**

Mr Harry Mattingley

### **Email**

[HMattingley@swindon.gov.uk](mailto:HMattingley@swindon.gov.uk)

**Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Holiday Activities and Food Programme (HAF)

Reference number

DN764107

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swindon Borough Council are looking to procure a Framework of providers to provide services against the Holiday Activities and Food Programme (HAF).

Activity must take place only within the Spring, Summer and Winter school term holidays. All sessions must be a minimum of 4-hours in length, and offer a nutritious meal to all eligible children in attendance, at every session. Aged 4-16.

The aims of the programme are to ensure children eligible for HAF are able to:

- Eat more healthily and have a greater knowledge of health and nutrition (there needs to be opportunities families to learn about nutrition and advice on support available)
- Be more physically active, and partake in physical and enriching activities (which support the development of resilience, character and wellbeing along with their wider educational attainment)
- To socialise and be more engaged with schools and local services
- Make communities safer and combat social isolation

Providers delivering Holiday Activities and Food Programme (HAF) provision in Swindon will be required to meet the HAF standards as defined by the DfE and outlined within the Specification.

The initial contract term will be for 12 months with an option to extend for a further 3 years (3 periods of 12 months) for a potential total contract term of 4 years.

The estimated total of the initial term ( 12 months ) for the contract is £750,000 and the total potential value of the contract is £3,000,000 ( 4 years )

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55243000 - Children's holiday-camp services
- 85000000 - Health and social work services
- 92000000 - Recreational, cultural and sporting services
- 92300000 - Entertainment services
- 92620000 - Sport-related services
- 98330000 - Physical well-being services

#### **II.2.3) Place of performance**

NUTS codes

- UKK14 - Swindon

#### **II.2.4) Description of the procurement**

The Holiday Activities and Food Programme (HAF) Tender

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of the Holiday Activities and Food Programme (HAF).

Project Description

Swindon Borough Council are looking to procure a Framework of providers to provide

services against the Holiday Activities and Food Programme (HAF).

Activity must take place only within the Spring, Summer and Winter school term holidays. All sessions must be a minimum of 4-hours in length, and offer a nutritious meal to all eligible children in attendance, at every session. Aged 4-16.

The aims of the programme are to ensure children eligible for HAF are able to:

- Eat more healthily and have a greater knowledge of health and nutrition (there needs to be opportunities families to learn about nutrition and advice on support available)
- Be more physically active, and partake in physical and enriching activities (which support the development of resilience, character and wellbeing along with their wider educational attainment)
- To socialise and be more engaged with schools and local services
- Make communities safer and combat social isolation

Providers delivering Holiday Activities and Food Programme (HAF) provision in Swindon will be required to meet the HAF standards as defined by the DfE and outlined within the Specification.

Funding rates will be broken down by 'Activity Type', as outlined below (per booking, per 4-hour session):

Activity Type: Activity Type Title: Set price per session (minimum 4 hours), per individual booking:

Activity Type 1 Universal provision for primary school aged children £28

Activity Type 2 Universal provision for secondary school aged children £28

Activity Type 3 Specialist provision for children with targeted or specialist special educational needs and / or disabilities (SEND). £75

Full details relating to the Services are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, [www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk), then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Tender clarifications to be submitted in writing via Messaging in ProContract tender portal

by 11th March 2025, 1200 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 18th March 2025, 1200 hrs UK Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Find a Tender Service (FTS) Contract Notice/Contracts Finder/ other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> <http://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing

Project Id: DN764107

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

#### Description of options

The initial contract term will be for 12 months with an option to extend for a further 3 years (3 periods of 12 months) for a potential total contract term of 4 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

18 March 2025

Local time

12:00pm

Changed to:

Date

19 March 2025

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

18 March 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swindon Borough Council

Swindon

Country

United Kingdom