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Tender

## **Low Voltage Emergency Generator Maintenance**

NHS Greater Glasgow and Clyde

F02: Contract notice

Notice identifier: 2023/S 000-005580

Procurement identifier (OCID): ocds-h6vhtk-03abdc

Published 24 February 2023, 3:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Greater Glasgow and Clyde

Procurement Department, Glasgow Royal Infirmary, 84 Castle Street

Glasgow

G4 0SF

#### **Contact**

Oliver Bailey

#### **Email**

[Oliver.Bailey@ggc.scot.nhs.uk](mailto:Oliver.Bailey@ggc.scot.nhs.uk)

#### **Telephone**

+44 1412015369

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.nhsggc.scot/about-us/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10722](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10722)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Low Voltage Emergency Generator Maintenance

Reference number

GGC0565

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

There is a requirement for an NHS Greater Glasgow & Clyde-wide contract to be in place for Low Voltage Emergency Generator Maintenance.

The contract is for the routine maintenance to emergency electrical generators located throughout NHS Greater Glasgow & Clyde (GG&C), including both minor (interim) and major (full) services. The service contractor must provide a 24/7 365 day breakdown repair. The service contractor will also be required to provide additional services in relation to temporary hire sets to cover failures or servicing and load banks for testing. The service contractor will be expected to provide expert advice to local Estates Managers on the maintenance and management of generator services to the hospitals, electronic reports on plant condition and actions required to ensure the reliability of the standby service.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

NHS Greater Glasgow and Clyde wide contract.

### **II.2.4) Description of the procurement**

There is a requirement for an NHS Greater Glasgow & Clyde-wide contract to be in place for Low Voltage Emergency Generator Maintenance.

The contract is for the routine maintenance to emergency electrical generators located throughout NHS Greater Glasgow & Clyde (GG&C), including both minor (interim) and major (full) services. The service contractor must provide a 24/7 365 day breakdown repair. The service contractor will also be required to provide additional services in relation to temporary hire sets to cover failures or servicing and load banks for testing. The service contractor will be expected to provide expert advice to local Estates Managers on the maintenance and management of generator services to the hospitals, electronic reports on plant condition and actions required to ensure the reliability of the standby service.

Sites, Locations & Specifications are detailed in the document entitled Appendix B Commercial Document.

The total spend for this contract is estimated to be approximately GBP 250,000 per annum. The contract will initially be for a period of 36 months with estimated value of GBP 750,000 (with the options of extending for 2 periods of 12 months). The aim is to meet NHS GGC requirements, whilst obtaining best possible contractual arrangements and to have a single supplier contract in place.

The outcome is to award the service to a single supplier NHS Glasgow and Clyde-wide for the duration as stated above.

There will be no guarantee as to the volume of business that the contractor may receive by virtue of being appointed.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical/Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 May 2023

End date

14 May 2026

This contract is subject to renewal

Yes

Description of renewals

2 x 12 Month Extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

With Reference to SPD Question 4B1.1, turnover for the last three (3) financial years to be stated. Mandatory criteria: Turnover for each year stated must be at least twice the estimated contract value stated in the Contract Notice i.e. turnover must be at least 250,000 GBP in each year specified. Evidence: copies of accounts or equivalent for the number of years stated.

With reference to SPD question 4B.4, tenderer are required to state the value for the following financial ratio:

Current Ratio (Liquidity Ratio)

(Total Current Assets divided by total current liabilities)

The acceptable range for this financial ratio is:

>0.99

With reference to SPD question 4B.4, tenderer are required to state the value for the following financial ratio:

Net Profit Margin

(Net profits divided by revenue x 100)

The acceptable range for this financial ratio is:

>0 (i.e positive) Minimum level(s) of standards required:

With reference to ESPD question 4B.5 Insurances, please confirm the following:

4B.5.1a - Employers Liability Insurance, hold a policy providing as a minimum GBP 5 million cover Pass/Fail

4B.5.1b - Public Liability Cover, hold a policy providing as a minimum GBP 5 million cover Pass/Fail

4B.5.2 - Professional Indemnity Insurance, hold a policy provided as a minimum GB 5 million cover Pass/Fail

Any supplier unable to meet, or unwilling to commit to obtaining the required insurance levels, will be deemed non-compliant and their submission will not be evaluated any further.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

With reference to SPD Question 4C.1.2 Provide three (3) examples from the last five (3) years of providing services outlined in the Specification & document. Examples provided must demonstrate working with SHTM 00: Best practice guidance for healthcare engineering, SHTM 06-02: Electrical safety guidance for low voltage systems and within NHS or Healthcare Environment. Tenderers should ensure to highlight the relevancy of their case study, giving detailed account of the services carried out. Pass/Fail

With reference to SPD Question 4C.7 Bidders will be required to confirm that they will employ environmental management measures that meet the following requirements:

-The supplier should eliminate all non-essential packaging, and where packaging is essential, the supplier should remove this from site for their own recycling.

-If an item is required for repair, remove damaged item from NHSGGC site and take for own recycling, including all packaging associated.

-Any vehicles to be turned off while on NHSGGC sites to reduce carbon emissions.

-Number of visits/deliveries limited where possible? Operational alarms to sound when maintenance is required to save unnecessary trips.

-Are materials used supporting circular economy (are they designed to last a long time – less pollution and less maintenance required).

b)The contractor must hold a Special Waste Licence from the Scottish Environment Protection Agency (SEPA)

Pass/Fail

With reference to SPD Question 4C8.1

i)Please provide average annual manpower against the following categories of staff:

-Managing Partner or Director

-Contract Manager and Deputy or equivalent

-Site/Works Supervisor

ii) The following resource levels are mandatory and are considered to be a minimum appropriate level:

-Managing Partner or Director: Names escalation point of contact for contract management.

-Contract Manager and Deputy or equivalent: Must be suitably qualified, competent person, satisfying all requirements requested within this specification and have all the authority to resolve all problems across all sites and locations.

-Site/Works Supervisor: Single point of contact for individual works on site. Resource to be maintained throughout the life of the project and have a minimum 3 years' experience supervising a team on projects. Pass/Fail

With reference to SPD Question 4C.9 Bidders must provide current calibration certificates for all test equipment. Pass/Fail

With reference to SPD Question 4C.10 Provide details of the proportion of the contract that you intend to subcontract and information of the name of the subcontractor. A completed SPD will be required for each subcontractor if awarded to the Contract. Pass/Fail

With reference to SPD Question 4D.1

a. UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001(or equivalent).

b. Documented procedures for periodically reviewing, correcting and improving quality performance including processes for ensuring that the bidder's quality management is effective in reducing/preventing incidents of sub-standard delivery. This must include the quality of output and general performance.

c. Bidders should hold and evidence or commit to obtain, within 6 months of the contract start date, a whistleblowing policy consistent with the National Whistleblowing Standards that can be found at the following link: <https://inwo.spsso.org.uk/national-whistleblowing-%20standards>

With reference to SPD Question 4D.2 Bidder be able to produce UKAS (or equivalent)

accredited independent third party certificate of compliance in accordance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 March 2023

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 March 2023

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Further to the estimated contract value noted in II.1.5 section of this contract notice there will be no guarantee as to the volume of business that the contractor may receive by virtue of being appointed.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=722952](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=722952).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

It is a mandatory requirement that the potential contract participant agree to support the concept, provision and ongoing development of community benefits provision in relation to this contract.

Potential contract participant is required to agree to this mandatory requirement. They are also requested to provide a brief summary of the community benefits that have recently been delivered within Scotland, if at all, and also what impact and outcomes these have achieved.

Potential framework participants are required to summarise any proposed community benefits that will be developed and delivered as part of this contract if successful or, alternatively, potential framework participants confirm that they will engage with the NHS

Scotland's Community Benefits Gateway (CBG). This gateway, developed through requests from suppliers seeking opportunities to support the delivery of community benefits within the contracting region, provides information on community benefit opportunities. The CBG is a free and easy to use online service that connects NHS Scotland suppliers with third sector community organisations within Scotland and will be used for tracking and reporting and is an approved compliant route to the realisation of community benefits.

(SC Ref:722952)

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(SC Ref:722952)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court 1

Carlton Place

GLASGOW

G5 9DA

Country

United Kingdom