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Tender

## **INVITATION TO QUOTE FOR A CREATIVE PRODUCER to manage Creatively Connected, an ambitious creative arts project within the Tees-Swale: Naturally Connected programme.**

Yorkshire Dales National Park Authority

F02: Contract notice

Notice identifier: 2024/S 000-005562

Procurement identifier (OCID): ocds-h6vhtk-043b8a

Published 20 February 2024, 4:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Yorkshire Dales National Park Authority

Yoredale, Bainbridge

LEYBURN

DL83EL

#### **Contact**

Jon Tighe

#### **Email**

[jon.tighe@yorkshiredales.org.uk](mailto:jon.tighe@yorkshiredales.org.uk)

#### **Telephone**

+44 1756751655

**Country**

United Kingdom

**Region code**

UKE22 - North Yorkshire CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.yorkshiredales.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.yorkshiredales.org.uk/park-authority/our-service-to-you/access-to-information/open-data/contracts-and-tenders/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.yorkshiredales.org.uk/park-authority/our-service-to-you/access-to-information/open-data/contracts-and-tenders/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

INVITATION TO QUOTE FOR A CREATIVE PRODUCER to manage Creatively Connected, an ambitious creative arts project within the Tees-Swale: Naturally Connected programme.

#### **II.1.2) Main CPV code**

- 92310000 - Artistic and literary creation and interpretation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority wishes to award a contract for a Creative Producer to manage the Creatively Connected project, including:

- Coordinating project activity including managing the project budget, Arts Council and NHLF reporting and producing regular reports for the Creatively Connected steering group (YDNPA, North Pennines National Landscape), ACE and the NHLF.
- Managing the selection process for four artist residencies over a 2-year period, including developing the artists' brief.
- Inducting the artists into the programme including: working with Tees-Swale team members to set up artist shadowing opportunities; ensuring artists are well briefed and welcomed; and enabling them to develop a deep understanding of Tees-Swale and the project area.
- Supporting the artists throughout their residencies, for example, by being the key link into Tees-Swale team knowledge and resource and wider YDNPA and North Pennines National Landscape networks; supporting them with permissions; and providing support for any specific access needs.
- Organising and managing a programme of knowledge exchange activities and sharing and developing legacy resources from the residencies (such as forum events with other protected landscapes, public events, website case studies, film and photo documentation

and public exhibitions). They will also work with the Creatively Connected project evaluator to finalise the evaluation report which will be a key resource in measuring success and capturing learning points.

- Working with the Tees-Swale interpretation officer and communications team to support the artists to help tell the stories of their commissions within their local communities and to wider audiences.
- Providing curatorial oversight of the project ensuring spread of commissions and audiences and making connections between artist commissions.
- Ensuring the embedded nature of commissions within the partner organisations.
- Providing mentoring and support to Tees-Swale trainees when they are working on arts programme activity.
- Working with the Tees-Swale Programme Manager to recruit and manage an evaluation consultant
- Supporting the YDNPA & NPAONB to develop their own organisational capacity to develop, commission and deliver artist- led projects

#### **II.1.5) Estimated total value**

Value excluding VAT: £32,900

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Project activity will take place across the Upper Teesdale and Upper Swaledale areas and the Creative Producer will be expected to spend time as required at YDNPA offices in Grassington, Bainbridge and the North Pennines National Landscape office in Stanhope, as well as with the artists and the communities they are supporting.

#### **II.2.4) Description of the procurement**

This is a fixed rate contract, in order to deliver the brief the creative producer will provide up to 94 days over the project period at £350 a day including all expenses over the project period.

The Authority shall pay the Consultant a fee of £350 per day exclusive of VAT. On the last working day of each month during the Engagement the Consultant shall submit to the Authority an invoice which gives details of the day the Consultant has worked during the month, the Services provided and the amount of the fee payable (£350) for the Services during that month.

#### **II.2.5) Award criteria**

Price

#### **II.2.6) Estimated value**

Value excluding VAT: £32,900

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

11 September 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 11 September 2025

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Yorkshire Dales National Park Authority

Bainbridge

Email

[procurement@yorkshiredales.org.uk](mailto:procurement@yorkshiredales.org.uk)

Telephone

+44 1756751600

Country

United Kingdom

Internet address

<https://www.yorkshiredales.org.uk/park-authority/our-service-to-you/access-to-information/open-data/contracts-and-tenders/>