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Tender

## **YPO - 001086 Apprenticeships**

YPO

F02: Contract notice

Notice identifier: 2023/S 000-005546

Procurement identifier (OCID): ocds-h6vhtk-03abc5

Published 24 February 2023, 1:20pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

YPO

41 Industrial Park

Wakefield

WF2 0XE

#### **Contact**

Cottracts Team

#### **Email**

[contracts@ypo.co.uk](mailto:contracts@ypo.co.uk)

#### **Telephone**

+44 1924885903

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

YPO - 001086 Apprenticeships

Reference number

001086

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

YPO are looking for providers to be appointed onto a Framework Agreement for the provision of Apprenticeship Standards and Associated Training. The Framework is designed to meet the needs of all public sector organisations which includes YPO's internal requirements. YPO may seek to introduce collaborative partners to this Framework throughout its duration to support growth.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The routes are as prescribed by the 'Institute for Apprenticeships & Technical Education'. These were defined using labour market information regarding the size and nature of occupations grouped to reflect shared requirements for occupationally related skills and knowledge.

The routes are listed on the left hand side of the Institute for Apprenticeships & Technical Education' website:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/>

YPO will list all routes, along with standards which are approved for delivery, and providers will have the ability to select which standards region they are able to deliver in when bidding for the framework.

The routes will be as listed by the Institute for Apprenticeships & Technical Education guidance.

The framework will replicate the structure that is provided by the Institute for Apprenticeships & Technical Education. If the structure is amended by the institute then the framework structure will be amended to run in-line on the next quarter update.

Please be advised that the Institute for Apprenticeships & Technical Education has the ability to change the title of routes and move standards into alternative routes based on feedback from contracting authorities, YPO reserve the right to follow the same process based on the Institute for Apprenticeships & Technical Education direction.

Any new routes will be added onto the framework on a quarterly basis with the subsequent standards aligned under them.

On a quarterly basis YPO will add on new developed standards as they appear on the above website, the number of standards will continue to grow and will be updated in the documents.

Providers will be able to bid for all live standards that have been listed from the beginning of the framework and all new standards that are added by the Institute for Apprenticeships & Technical Education throughout the duration of the framework.

The standards are each listed on the Institute for Apprenticeships & Technical Education website and can be found at:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/>

At the point of the framework being published there will be:

- 11 regions
- 15 routes
- 646 standards

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50%

Quality criterion - Name: Social Value / Weighting: 10%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2023

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be renewed after 3.5 years from the commencement date.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st August 2023 to 31st July 2026, with the option to extend for up to an additional 12 months (subject to an annual review and KPI performance). A decision to extend the framework beyond this initial term will be taken by April 2026 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be four years, from 1st August 2023 to 31st July 2027.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

YPO is managing this procurement process in accordance with the Public Contracts Regulations 2015 (PCR). This is a Framework Agreement being procured under the Light Touch Regime (LTR) procedure therefore subject to the limited regulation and will be conducted in accordance with regulations 74 to 76 PCR2015.

YPO are creating a national framework to meet the needs of the public sector apprenticeship scheme. This is a renewal of the existing framework which went live in 2018. The framework will be flexible and allow for the addition of new standards and the flexibility to add new providers across each of the standards throughout the life of the framework.

Standards updating process;

The route and standards will be amended in-line with the Institute for Apprenticeships & Technical Education list of routes and standards. Providers will have the ability to join the framework at any time throughout its period or bid for any new routes/standards as they are added.

The framework will go live on approximately the 1st August 2023 and YPO will add any new standards as prescribed by the institute of apprenticeship on a quarterly basis. Only standards that are listed as 'Approved for Delivery' will be added onto the solution.

The framework will be updated with the relevant new standards on a monthly basis where

possible (subject to standards being approved for delivery). If YPO feel that these timescales don't run in-line with market changes we will give a months notice to amend these time periods. The apprenticeship market is changing and developing across all of the public sector and YPO want to ensure that we can meet the needs of both providers and customers.

Please refer to the Apprenticeship Framework - Appendix 4 year timetable (Reference 1086) within the YPO tendering portal at <https://procontract.due-north.com/> where each round is highlighted accordingly.

New providers to the framework process;

YPO will re-open the procurement process for new providers to bid to be a part of the framework on a quarterly basis. However, YPO reserve the right to re-open more or less frequently if YPO feel that these timescales do not run in line with market changes or customer demands. YPO will give a months notice to amend these time periods. The apprenticeship market is changing and developing across all of the public sector and YPO want to ensure that we can meet the needs of both providers and customers.

New providers will be able to bid for previously listed standards on the framework and new standards that were added.

There is no limit to the number of providers that will be allocated onto each standard.

Please refer to the Apprenticeship Framework – Appendix E - 4 year timetable (Reference 1086) within the YPO tendering portal at <https://procontract.due-north.com/> where each round is highlighted accordingly.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the

Tender Documentation/ Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in 'Communication' section in this notice.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to the Framework Agreement Terms and Conditions located on our E-Procurement system. The web address can be found under Procurement Documents in 'Communication' Section in this notice.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 July 2027

Local time

11:55pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this framework will be renewed after 3.5 years from the commencement date.

### VI.3) Additional information

YPO are purchasing on the behalf of other contracting authorities. Please see the below link for details: <https://www.ypo.co.uk/about/customers/permissible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract

is provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and provides time for unsuccessful tenderers to challenge the award decision before the contract

is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

### VI.4) Procedures for review

#### VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom

