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Tender

CVG Legal Tender

Clyde Valley Housing Association Limited

F02: Contract notice

Notice identifier: 2021/S 000-005536

Procurement identifier (OCID): ocids-h6vhtk-029d11

Published 18 March 2021, 3:48pm

Section I: Contracting authority

I.1) Name and addresses

Clyde Valley Housing Association Limited

108 Glen Road

Wishaw

ML2 7NP

Contact

Lisa Hughes

Email

lisa.hughes@cvha.org.uk

Telephone

+44 1698268855

Fax

+44 1698268855

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://cvha.org.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11082

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CVG Legal Tender

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

CVG wishes to enter into a Measure Term Contract Agreement (MTCA) with up to 3 separate organisations/suppliers who are suitably qualified and experienced in the provision of Legal Services for the Lot & Categories detailed below. The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

Lot 1: Procurement, Construction, Acquisitions & Property Conveyancing Lot 2: Housing and Estate Management which includes Factoring

Lot 3: Governance, Financial Management and Charity

We are seeking interest from organisations that can provide all of the above Lot & Categories services to CVG, due to the nature of the services involved in this MTCA; this tender has been split into three (3) Lots to reduce any risk associated with delivery of the service with only 1 supplier. It is our intention to only appoint a minimum of two

(2) bidders for all Lots.

The supplier with the Most Economically Advantageous Tender (MEAT) will be awarded to each Lot however to mitigate any risk to the CVG, we will not appoint the same supplier to Lot 1, Lot 2 and Lot 3. It is our preference that all suppliers show interest in all 3 Lots &

Categories.

II.1.5) Estimated total value

Value excluding VAT: £510,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 2: Housing and Estate Management which includes Factoring

Lot No

2

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

50 Scott Street, Motherwell, ML1 1PN

II.2.4) Description of the procurement

CVG wishes to enter into a Measure Term Contract Agreement (MTCA) with up to 3 separate organisations/suppliers who are suitably qualified and experienced in the provision of Legal Services for the Lot & Categories detailed below. The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £165,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 1: Procurement, Construction, Acquisitions & Property Conveyancing

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

50 Scott Street, Motherwell ML1 1PN

II.2.4) Description of the procurement

CVG wishes to enter into a Measure Term Contract Agreement (MTCA) with up to 3 separate organisations/suppliers who are suitably qualified and experienced in the provision of Legal Services for the Lot & Categories detailed below. The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

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(2) bidders for all Lots.

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In the event the same supplier wins Lot 1, Lot 2 and Lot 3, they will be awarded the Lots & Categories they have identified below as the Preferred Lots & Categories. The second highest overall scoring supplier will be awarded to their preferred Lot & Categories; if this is the same preference as the highest scoring supplier then they will be awarded their 2nd choice Lot & Category.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £195,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

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II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3: Governance, Financial Management and Charity

Lot No

3

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

50 Scott Street, Motherwell, ML1 1PN

II.2.4) Description of the procurement

CVG wishes to enter into a Measure Term Contract Agreement (MTCA) with up to 3 separate organisations/suppliers who are suitably qualified and experienced in the provision of Legal Services for the Lot & Categories detailed below. The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The MTCA for Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods solely at CVG's discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

ESPD

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Section A relates to suitability to pursue the professional activity. For this procurement, CVG requires that Tenderers are authorised to provide legal advice in accordance with the requirements of the Solicitors (Scotland) Act 1980. Consequently, question 4A.2 should be answered.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

26 April 2021

Local time

12:00pm

Place

Motherwell

Information about authorised persons and opening procedure

Director of Finance and Corporate Services

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=647981.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

CVG is committed to maximising community benefits from all its procurement activities. All contacts with a monetary value of 30,000 GBP and over covering the term of the contract will be required to support CVG's Economic, Social and Environmental objectives to help make a difference to the local communities.

Contacts with a value of over 30,000GBP are required to achieve community points, as per the table below, for a three/five (3/5) year contract. Where an awarded contract is given the option to increase the initial term, (e.g. 3+1+1) these additional years will also require additional community benefit points. We will add the value of Lots to get the total CB value.

Community benefits participation is a mandatory part of the contract and the bidder is expected to complete in Appendix B how it plans to achieve the community benefit points. All community benefits will be administered through CVG and the progress achieved will be monitored against set targets and reported accordingly

(SC Ref:647981)

VI.4) Procedures for review

VI.4.1) Review body

Hamilton Sheriff Court

Almada Street

Hamilton

Country

United Kingdom