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Tender

Star Academies - HR and Payroll System and Associated Services

Star Academies

F02: Contract notice

Notice identifier: 2025/S 000-005505

Procurement identifier (OCID): ocds-h6vhtk-04e30a

Published 18 February 2025, 8:57am

Section I: Contracting authority

I.1) Name and addresses

Star Academies

Shadsworth Road

Blackburn

BB1 2HT

Contact

Matthew Little

Email

matthew.little@staracademies.org

Country

United Kingdom

NUTS code

UKD41 - Blackburn with Darwen

Internet address(es)

Main address

<https://staracademies.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/educationportal.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.co.uk/educationportal.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.in-tendhost.co.uk/educationportal.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Star Academies - HR and Payroll System and Associated Services

Reference number

ITT/2025/HRP

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Star Academies is looking to run an FTS (EU) compliant tender under PCR2015 with the intention of creating a contract with a single supplier for the trust. This will be a restricted process, and a process timetable can be found further below in this document. The supplier selected must be able to provide a complete HR and payroll system as well as fully managed payroll and pension service. Where possible, it is preferred that the supplier will also be able to offer Applicant Tracking System (ATS) and case management integrated functionality to support the trust's digital transformation strategy. Star schools will include primaries and secondaries with a variety of different terms and conditions associated with the Green and Burgundy book which the supplier must be competent in supporting, managing and administering.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKI - London
- UKE4 - West Yorkshire
- UKG - West Midlands (England)
- UKD4 - Lancashire
- UKD3 - Greater Manchester

Main site or place of performance

Online, nationwide

II.2.4) Description of the procurement

Star Academies is looking to run an FTS (EU) compliant tender under PCR2015 with the intention of creating a contract with a single supplier for the trust. This will be a restricted process, and a process timetable can be found further below in this document. The supplier selected must be able to provide a complete HR and payroll system as well as fully managed payroll and pension service. Where possible, it is preferred that the supplier will also be able to offer Applicant Tracking System (ATS) and case management integrated functionality to support the trust's digital transformation strategy. Star schools will include primaries and secondaries with a variety of different terms and conditions associated with the Green and Burgundy book which the supplier must be competent in supporting, managing and administering.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2026

End date

31 August 2031

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 4

Objective criteria for choosing the limited number of candidates:

A maximum of four suppliers will be taken through to ITT because this will be a time intensive stage for suppliers and the authority

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Cyber Essentials & ISO 27001

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 April 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Star Academies

Shadsworth Road

Blackburn

BB1 2HT

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Review by independent SLT member