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Tender

## **W155 West Midlands E Recruitment Service Applicant Tracking System**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-005505

Procurement identifier (OCID): ocds-h6vhtk-03aba9

Published 24 February 2023, 9:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

#### **Contact**

Sharon Bowers

#### **Email**

[sharon.bowers@staffordshire.gov.uk](mailto:sharon.bowers@staffordshire.gov.uk)

#### **Telephone**

+44 178527493

#### **Country**

United Kingdom

**Region code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<https://staffordshire.gov.uk/business/procurement>

Buyer's address

<https://supplierlive.proactisp2p.com/default.aspx>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/default.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/default.aspx>

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

W155 West Midlands E Recruitment Service Applicant Tracking System

Reference number

DN1475

#### **II.1.2) Main CPV code**

- 72220000 - Systems and technical consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Staffordshire County Council on behalf of West Midlands Employers wish to procure a Software as a Service (SAAS) cloud based and internet-accessible Applicant Tracking System, that allows access at any time from any location where appropriate connectivity is available. This will enable a continuation of WME's e-Recruitment services. This will either replace the existing e-Recruitment system (requiring a migration over to a new e-Recruitment system) or will include continued use of the existing e-Recruitment System.

The contract will include;

- High quality and highly flexible, marketing leading e-Recruitment system
- An intuitive, responsive and proactive customer interface with WME to support the organisation deliver a high quality service to its partners, through excellent customer helpdesk services (for any issues with using the product), product training, sales and enablement support
- Regular software updates to include fixes and new product releases
- High security managed hosting provision with a sustained uninterrupted service provision
- Experienced Project Management to manage high quality implementations (up to 15 organisations) to budget and timescales to meet customer expectations

- Experienced Project Management to manage an applicant tracking system migration (i.e. full data migration) from the current e-Recruitment system if required.

This contract will provide access to all West Midlands Public Sector bodies to access the ATS via WME.

This agreement may be made available to other Contracting Authorities including without limitation Councils and Public Bodies within the West Midlands. These will include Health and Integrated Care Providers, Local Authorities, Police and Fire Emergency Services, Metropolitan / District Councils and Educational Establishments, including the Contracting Authorities named in this notice. These organisations will be afforded third party rights or be named as beneficiaries under the contract or contracts where appropriate. This agreement may also be made available to Councils and Public Bodies across England and Wales.

The highest scoring supplier will be provisionally offered the contract subject to final confirmation of decision to award and approval to sign contracts which is subject to approval by WME's Executive Board. It is important to note that WME will only award a contract once it has commitment from its service users to use the service. It is important that the preferred supplier works proactively and in partnership with WME to secure client commitment to enable the contract award to proceed. The expected date of contract award is September 2023 which allows internal governance, approvals and engagement with prospective clients. The contract start date will be from implementation during 2023/24 subject to a mutually agreed project plan, and service commencement would be no later than 1st April 2024.

The overall duration of the contract is maximum 8 years (4+3+1)

(Year 0 Implementation, Year 1 – 3 Service Delivery, Years 4 – 6 service delivery extension, Year 7 Service Delivery transition period)

### **II.1.5) Estimated total value**

Value excluding VAT: £997,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

- 48450000 - Time accounting or human resources software package
- 72212450 - Time accounting or human resources software development services
- 79414000 - Human resources management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

West Midlands

### **II.2.4) Description of the procurement**

Staffordshire County Council on behalf of West Midlands Employers wish to procure a Software as a Service (SAAS) cloud based and internet-accessible Applicant Tracking System, that allows access at any time from any location where appropriate connectivity is available. This will enable a continuation of WME's e-Recruitment services. This will either replace the existing e-Recruitment system (requiring a migration over to a new e-Recruitment system) or will include continued use of the existing e-Recruitment System.

The contract will include;

- High quality and highly flexible, marketing leading e-Recruitment system
- An intuitive, responsive and proactive customer interface with WME to support the organisation deliver a high quality service to its partners, through excellent customer helpdesk services (for any issues with using the product), product training, sales and enablement support
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The overall duration of the contract is maximum 8 years (4+3+1)

(Year 0 Implementation, Year 1 – 3 Service Delivery, Years 4 – 6 service delivery extension, Year 7 Service Delivery transition period)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £997,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2031

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 March 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 March 2023

Local time

12:30pm

Place

Staffordshire County Council Commercial Team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

No 2 Staffordshire Place. Tipping Street

Stafford

ST16 DH

Email

[Sharon.bowers@staffordshire.gov.uk](mailto:Sharon.bowers@staffordshire.gov.uk)

Telephone

+44 1785277493

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Staffordshire County Council

No 2 Staffordshire Place, Tipping Street

Stafford

ST16 2DH

Email

[sharon.bowers@staffordshire.gov.uk](mailto:sharon.bowers@staffordshire.gov.uk)

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United Kingdom