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Tender

W155 West Midlands E Recruitment Service Applicant Tracking System

Staffordshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-005505

Procurement identifier (OCID): ocds-h6vhtk-03aba9

Published 24 February 2023, 9:26am

Section I: Contracting authority

I.1) Name and addresses

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

Contact

Sharon Bowers

Email

sharon.bowers@staffordshire.gov.uk

Telephone

+44 178527493

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

<https://staffordshire.gov.uk/business/procurement>

Buyer's address

<https://supplierlive.proactisp2p.com/default.aspx>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/default.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/default.aspx>

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

W155 West Midlands E Recruitment Service Applicant Tracking System

Reference number

DN1475

II.1.2) Main CPV code

- 72220000 - Systems and technical consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Staffordshire County Council on behalf of West Midlands Employers wish to procure a Software as a Service (SAAS) cloud based and internet-accessible Applicant Tracking System, that allows access at any time from any location where appropriate connectivity is available. This will enable a continuation of WME's e-Recruitment services. This will either replace the existing e-Recruitment system (requiring a migration over to a new e-Recruitment system) or will include continued use of the existing e-Recruitment System.

The contract will include;

- High quality and highly flexible, marketing leading e-Recruitment system
- An intuitive, responsive and proactive customer interface with WME to support the organisation deliver a high quality service to its partners, through excellent customer helpdesk services (for any issues with using the product), product training, sales and enablement support
- Regular software updates to include fixes and new product releases
- High security managed hosting provision with a sustained uninterrupted service provision
- Experienced Project Management to manage high quality implementations (up to 15 organisations) to budget and timescales to meet customer expectations

- Experienced Project Management to manage an applicant tracking system migration (i.e. full data migration) from the current e-Recruitment system if required.

This contract will provide access to all West Midlands Public Sector bodies to access the ATS via WME.

This agreement may be made available to other Contracting Authorities including without limitation Councils and Public Bodies within the West Midlands. These will include Health and Integrated Care Providers, Local Authorities, Police and Fire Emergency Services, Metropolitan / District Councils and Educational Establishments, including the Contracting Authorities named in this notice. These organisations will be afforded third party rights or be named as beneficiaries under the contract or contracts where appropriate. This agreement may also be made available to Councils and Public Bodies across England and Wales.

The highest scoring supplier will be provisionally offered the contract subject to final confirmation of decision to award and approval to sign contracts which is subject to approval by WME's Executive Board. It is important to note that WME will only award a contract once it has commitment from its service users to use the service. It is important that the preferred supplier works proactively and in partnership with WME to secure client commitment to enable the contract award to proceed. The expected date of contract award is September 2023 which allows internal governance, approvals and engagement with prospective clients. The contract start date will be from implementation during 2023/24 subject to a mutually agreed project plan, and service commencement would be no later than 1st April 2024.

The overall duration of the contract is maximum 8 years (4+3+1)

(Year 0 Implementation, Year 1 – 3 Service Delivery, Years 4 – 6 service delivery extension, Year 7 Service Delivery transition period)

II.1.5) Estimated total value

Value excluding VAT: £997,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

- 48450000 - Time accounting or human resources software package
- 72212450 - Time accounting or human resources software development services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

West Midlands

II.2.4) Description of the procurement

Staffordshire County Council on behalf of West Midlands Employers wish to procure a Software as a Service (SAAS) cloud based and internet-accessible Applicant Tracking System, that allows access at any time from any location where appropriate connectivity is available. This will enable a continuation of WME's e-Recruitment services. This will either replace the existing e-Recruitment system (requiring a migration over to a new e-Recruitment system) or will include continued use of the existing e-Recruitment System.

The contract will include;

- High quality and highly flexible, marketing leading e-Recruitment system
- An intuitive, responsive and proactive customer interface with WME to support the organisation deliver a high quality service to its partners, through excellent customer helpdesk services (for any issues with using the product), product training, sales and enablement support
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ATS via WME.

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The overall duration of the contract is maximum 8 years (4+3+1)

(Year 0 Implementation, Year 1 – 3 Service Delivery, Years 4 – 6 service delivery extension, Year 7 Service Delivery transition period)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £997,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2031

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 March 2023

Local time

12:30pm

Place

Staffordshire County Council Commercial Team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

No 2 Staffordshire Place, Tipping Street

Stafford

ST16 DH

Email

Sharon.bowers@staffordshire.gov.uk

Telephone

+44 1785277493

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Staffordshire County Council

No 2 Staffordshire Place, Tipping Street

Stafford

ST16 2DH

Email

sharon.bowers@staffordshire.gov.uk

Telephone

+44 1785277493

Country

United Kingdom