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Contract

## **ID 2933249 - The Provision of Postal Services for the Northern Ireland Public Sector 2021**

Department of Finance  
Department for Communities NI  
Department for Infrastructure NI  
Department for the Economy NI  
Department of Agriculture Environment and Rural Affairs NI  
Department of Education NI  
Department of Finance  
Department of Health NI  
Department of Justice NI  
The Executive Office  
Public Prosecution Service for Northern Ireland  
Education Authority NI  
Northern Ireland Housing Executive  
NI Water and its subsidiaries  
Translink

F03: Contract award notice  
Notice identifier: 2021/S 000-005502  
Procurement identifier (OCID): ocds-h6vhtk-029cef  
Published 18 March 2021, 12:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Finance  
  
303 Airport Road West  
  
BELFAST

BT3 9ED

**Contact**

collaboration.cpdfinance-ni.gov.uk

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Department for Communities NI

Lighthouse Building, 1 Cromac Place

Belfast

BT7 2JB

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

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**Internet address(es)**

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Buyer's address

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**I.1) Name and addresses**

Department for Infrastructure NI

Clarence Court Adelaide Street

Belfast

BT2 8GB

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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### **I.1) Name and addresses**

Department for the Economy NI

Netherleigh, Massey Avenue

Belfast

BT4 2JP

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

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### **I.1) Name and addresses**

Department of Agriculture Environment and Rural Affairs NI

Dundonald House

Belfast

BT4 3SB

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**Internet address(es)**

Main address

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Buyer's address

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**I.1) Name and addresses**

Department of Education NI

Rathgael House

Bangor

BT19 7PR

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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Buyer's address

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### **I.1) Name and addresses**

Department of Finance

Clare House, 303 Airport Road West

BELFAST

BT3 9ED

#### **Email**

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#### **Country**

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### **I.1) Name and addresses**

Department of Health NI

Castle Buildings

Belfast

BT4 3SQ

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**Internet address(es)**

Main address

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Buyer's address

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**I.1) Name and addresses**

Department of Justice NI

Block B, Castle Buildings

Belfast

BT4 3SG

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**NUTS code**

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**Internet address(es)**

Main address

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Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

The Executive Office

Stormont Castle

Belfast

BT4 3TT

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Public Prosecution Service for Northern Ireland

Linum Chambers, 2 Bedford Square

Belfast

BT2 7ES

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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Buyer's address

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**I.1) Name and addresses**

Education Authority NI

40 Academy Street

Belfast

BT1 2NQ

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**Internet address(es)**

Main address

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Buyer's address

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**I.1) Name and addresses**

Northern Ireland Housing Executive

2 Adelaide Street

Belfast

BT2 8BP

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

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Main address

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Buyer's address

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### **I.1) Name and addresses**

NI Water and its subsidiaries

Westland House

Belfast

BT14 6TE

#### **Email**

[sourcing@niwater.com](mailto:sourcing@niwater.com)

#### **Country**

United Kingdom

#### **NUTS code**

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### **I.1) Name and addresses**

Translink

Procurement Department

Belfast

BT2 7LX

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

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**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 2933249 - The Provision of Postal Services for the Northern Ireland Public Sector 2021

#### **II.1.2) Main CPV code**

- 64110000 - Postal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Construction and Procurement Delivery (CPD) plans to establish a Contract for Postal Services on behalf of the Participating Bodies listed in the Specification Annex 4 (hereafter referred to as the Client). CPD is seeking to establish a Contract for the provision of Postal services at locations throughout Northern Ireland. Further details of specific requirements are provided within the Tender Documents and Annexes. The Supplier will be responsible for managing and delivering the specified services at the different premises in a flexible and responsive way.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £7,967,561.01

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64112000 - Postal services related to letters
- 64113000 - Postal services related to parcels

#### **II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

#### **II.2.4) Description of the procurement**

Construction and Procurement Delivery (CPD) plans to establish a Contract for Postal Services on behalf of the Participating Bodies listed in the Specification Annex 4 (hereafter referred to as the Client). CPD is seeking to establish a Contract for the provision of Postal services at locations throughout Northern Ireland. Further details of specific requirements are provided within the Tender Documents and Annexes. The Supplier will be responsible for managing and delivering the specified services at the different premises in a flexible and responsive way.

#### **II.2.5) Award criteria**

Quality criterion - Name: As per the tender documents / Weighting: 60

Cost criterion - Name: As per the tender documents / Weighting: 40

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for additional 24 Months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The values stated is an estimate. Option to extend for additional 24 Months

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 248-619181](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 March 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

WHISTL UK LTD

Meridian House, Fieldhouse Lane

MARLOW

SL7 1TB

Email

[tenders@whistl.co.uk](mailto:tenders@whistl.co.uk)

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,967,561.01

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## Section VI. Complementary information

### VI.3) Additional information

The contractor's performance on this contract will be managed as per specification and regularly monitored see Procurement Guidance. Note 01/12 contract. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in Construction Procurement Delivery (CPD) for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and the contract may be terminated. The issue of a notice of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of procurement expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate. The authority expressly reserved the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the authority be liable for any costs incurred by candidates; (iii) to award (a) contract(s) in respect of any part(s) of the (services) covered by this notice; and (iv) to award contract(s) in stages and in no circumstances will the authority be liable for any costs incurred by candidates. This Procurement established a contract agreement to provide postal services to public sector organisations in Northern Ireland.

### VI.4) Procedures for review

#### VI.4.1) Review body

This is not applicable to the UK

This is not applicable to the UK

Country

United Kingdom

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: CPD complied with the Public Contracts Regulations 2015 and applied a standstill period (minimum of 10 calendar days)

at the point information on the award of contract was communicated to tenderers. The notification provided full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.