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Contract

ID 2933249 - The Provision of Postal Services for the Northern Ireland Public Sector 2021

Department of Finance
Department for Communities NI
Department for Infrastructure NI
Department for the Economy NI
Department of Agriculture Environment and Rural Affairs NI
Department of Education NI
Department of Finance
Department of Health NI
Department of Justice NI
The Executive Office
Public Prosecution Service for Northern Ireland
Education Authority NI
Northern Ireland Housing Executive
NI Water and its subsidiaries
Translink

F03: Contract award notice
Notice identifier: 2021/S 000-005502
Procurement identifier (OCID): ocds-h6vhtk-029cef
Published 18 March 2021, 12:40pm

Section I: Contracting authority

I.1) Name and addresses

Department of Finance

303 Airport Road West

BELFAST

BT3 9ED

Contact

collaboration.cpdfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department for Communities NI

Lighthouse Building, 1 Cromac Place

Belfast

BT7 2JB

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department for Infrastructure NI

Clarence Court Adelaide Street

Belfast

BT2 8GB

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department for the Economy NI

Netherleigh, Massey Avenue

Belfast

BT4 2JP

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department of Agriculture Environment and Rural Affairs NI

Dundonald House

Belfast

BT4 3SB

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department of Education NI

Rathgael House

Bangor

BT19 7PR

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department of Finance

Clare House, 303 Airport Road West

BELFAST

BT3 9ED

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department of Health NI

Castle Buildings

Belfast

BT4 3SQ

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Department of Justice NI

Block B, Castle Buildings

Belfast

BT4 3SG

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

The Executive Office

Stormont Castle

Belfast

BT4 3TT

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Public Prosecution Service for Northern Ireland

Linum Chambers, 2 Bedford Square

Belfast

BT2 7ES

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Education Authority NI

40 Academy Street

Belfast

BT1 2NQ

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Northern Ireland Housing Executive

2 Adelaide Street

Belfast

BT2 8BP

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

NI Water and its subsidiaries

Westland House

Belfast

BT14 6TE

Email

sourcing@niwater.com

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Translink

Procurement Department

Belfast

BT2 7LX

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 2933249 - The Provision of Postal Services for the Northern Ireland Public Sector 2021

II.1.2) Main CPV code

- 64110000 - Postal services

II.1.3) Type of contract

Services

II.1.4) Short description

Construction and Procurement Delivery (CPD) plans to establish a Contract for Postal Services on behalf of the Participating Bodies listed in the Specification Annex 4 (hereafter referred to as the Client). CPD is seeking to establish a Contract for the provision of Postal services at locations throughout Northern Ireland. Further details of specific requirements are provided within the Tender Documents and Annexes. The Supplier will be responsible for managing and delivering the specified services at the different premises in a flexible and responsive way.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £7,967,561.01

II.2) Description

II.2.2) Additional CPV code(s)

- 64112000 - Postal services related to letters
- 64113000 - Postal services related to parcels

II.2.3) Place of performance

NUTS codes

- UKN - NORTHERN IRELAND

II.2.4) Description of the procurement

Construction and Procurement Delivery (CPD) plans to establish a Contract for Postal Services on behalf of the Participating Bodies listed in the Specification Annex 4 (hereafter referred to as the Client). CPD is seeking to establish a Contract for the provision of Postal services at locations throughout Northern Ireland. Further details of specific requirements are provided within the Tender Documents and Annexes. The Supplier will be responsible for managing and delivering the specified services at the different premises in a flexible and responsive way.

II.2.5) Award criteria

Quality criterion - Name: As per the tender documents / Weighting: 60

Cost criterion - Name: As per the tender documents / Weighting: 40

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for additional 24 Months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The values stated is an estimate. Option to extend for additional 24 Months

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 248-619181](#)

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 March 2021

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

WHISTL UK LTD

Meridian House, Fieldhouse Lane

MARLOW

SL7 1TB

Email

tenders@whistl.co.uk

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,967,561.01

Section VI. Complementary information

VI.3) Additional information

The contractor's performance on this contract will be managed as per specification and regularly monitored see Procurement Guidance. Note 01/12 contract. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve.. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in Construction Procurement Delivery (CPD) for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and the contract may be terminated. The issue of a notice of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of procurement expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate.. The authority expressly reserved the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the authority be liable for any costs incurred by candidates; (iii) to award (a) contract(s) in respect of any part(s) of the (services) covered by this notice; and (iv) to award contract(s) in stages and in no circumstances will the authority be liable for any costs incurred by candidates. This Procurement established a contract agreement to provide postal services to public sector organisations in Northern Ireland.

VI.4) Procedures for review

VI.4.1) Review body

This is not applicable to the UK

This is not applicable to the UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: CPD complied with the Public Contracts Regulations 2015 and applied a standstill period (minimum of 10 calendar days)

at the point information on the award of contract was communicated to tenderers. The notification provided full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.