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Award

Electronic Document Records Management System Support and Maintenance

West Lothian Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2022/S 000-005496

Procurement identifier (OCID): ocds-h6vhtk-031c14

Published 1 March 2022, 8:49am

Section I: Contracting authority/entity

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Anita Bainbridge

Email

anita.bainbridge@westlothian.gov.uk

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<https://www.westlothian.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electronic Document Records Management System Support and Maintenance

Reference number

CC11756

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of EDRMS and platform for sharing documents securely.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £450,000

II.2) Description

II.2.2) Additional CPV code(s)

- 72212100 - Industry specific software development services
- 72212311 - Document management software development services
- 72512000 - Document management services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

Continued support and maintenance of Electronic Document Records Management System and a secure platform for sharing documents externally.

II.2.5) Award criteria

Quality criterion - Name: Not Applicable / Weighting: 0

Price - Weighting: 100

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The council currently uses Objective ECM as its primary electronic document records management system (EDRMS) and Objective Connect is a platform for sharing document securely with EDRMS, to ensure the council complies with Public Records (Scotland) Act 2011.

Objective is used by every service across the council to ensure all records are secured, audited and appropriate data retention schedules are put in place. Objective Connect enables government organisations to securely create Workspaces with external partner organisations. In addition, further development of the system during the current period has seen the introduction of workflows within the system to automate document flow processes and reduce manual or paper-based activities. As the council have invested in the system, a continuation of the contracts are required.

Regulation 33 (b)(ii) of the Public Contracts (Scotland) Regulations 2015 allows a contracting authority to make a direct award of a public contract following a negotiated procedure without prior publication where competition is absent for technical reasons. Objective ECM and Objective Connect are proprietary products of Objective Corporation Limited.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

CC11756

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

22 February 2022

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Objective Corporation UK Limited

St. Cloud Gate, St. Cloud Way

Maidenhead

SL6 8XD

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £450,000

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685040.

(SC Ref:685040)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court and Justice of the Peace Court

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/livingston-sheriff-court-and-justice-of-the-peace-court>