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Tender

Chemical Disinfection and Inspection of Water Systems at Keele University

The University of Keele

F02: Contract notice

Notice identifier: 2025/S 000-005489

Procurement identifier (OCID): ocids-h6vhtk-04e302

Published 17 February 2025, 7:36pm

Section I: Contracting authority

I.1) Name and addresses

The University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 1, Keele University
Science and Innovation Park

Keele, Staffordshire

ST5 5NB

Contact

Darren Pearce

Email

d.pearce@keele.ac.uk

Telephone

+44 1782734124

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Companies House

Company number RC000655

Internet address(es)

Main address

<https://www.keele.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Chemical Disinfection and Inspection of Water Systems at Keele University

Reference number

KU/691/DP/AW/2024

II.1.2) Main CPV code

- 71631000 - Technical inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

Tenders are invited from interested parties for the Contract for Chemical Disinfection and Inspection of Water Systems at Keele University in accordance with the Tender Specification Documents in Section 2 of the Invitation to Tender (ITT).

The Tender Specification Documents are listed in Section 2 of the ITT and are attached as separate documents.

The services required are fully described in the Tender Specification Documents.

All Tenderers are required to submit a compliant tender response in accordance with the tender requirements as set out in the Tender Specification Documents.

All tender responses will be subject to the Tender Evaluation Methodology as set out in the ITT.

Main reasons for the decision not to sub-divide the contract into lots: Given the need for one Service Provider to co-ordinate the delivery of all of the services required, the contract has not been subdivided into lots.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

The University of Keele campus.

II.2.4) Description of the procurement

The contract will run for a period of three years from 1st August 2025 to 31st July 2028 with options to extend for two further periods of one year each until 31st July 2030. The decision of whether to take up the extension options will be down to the absolute discretion of the University.

The estimated total value of the contract over the 3+1+1 years contract period is £1 million excluding VAT.

In order to assist Tenderers in preparing their tender submission, the University will be holding a collective site visit with all potential Tenderers on Wednesday 14th May 2025 to allow Tenderers to get an appreciation of the size and scale of the campus.

It is a mandatory requirement that all Tenderers attend the site visit. Tenderers should note that the University is not in a position to offer any alternative dates.

The site visit is not part of the scoring assessment and is offered to Tenderers by way of informing their Tender responses only.

This Selection Questionnaire ("SQ") is issued with a draft Invitation to Tender ("ITT") document as part of this procurement procedure's suite of procurement documents for the Contract for Chemical Disinfection and Inspection of Water Systems at Keele University.

Interested parties are required to complete the Selection Questionnaire (SQ) and return this before the SQ deadline.

II.2.5) Award criteria

Quality criterion - Name: Approach and Methodology for the delivery of the Contract for Chemical Disinfection and Inspection of Water Systems at Keele University / Weighting: 200 marks

Quality criterion - Name: Relevant Experience, Expertise / Skill Sets and Qualifications of key named individuals assigned to performing the Contract for Chemical Disinfection and Inspection of Water Systems at Keele University / Weighting: 200 marks

Quality criterion - Name: Risk Management / Weighting: 150 marks

Quality criterion - Name: Legislation, Testing and Water Quality / Weighting: 150 marks

Price - Weighting: 300 marks

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2025

End date

31 July 2028

This contract is subject to renewal

Yes

Description of renewals

Options to extend for two further periods of one year each until 31st July 2030.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Completed Selection Questionnaire (SQ) responses will be assessed against the selection criteria to arrive at a short-list of Tenderers who will be invited to submit tenders at the second stage of the procurement process. It is intended that five Tenderers will be invited to submit tenders although the University reserves the right to change this number. In accordance with regulation 65(7) of the Public Contracts Regulations 2015 ("PCRs 2015"), the University also reserves the right to only invite those Tenderers meeting the selection criteria even if this falls below the statutory minimum number of five.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Options to extend for two further periods of one year each until 31st July 2030.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The conditions for performance of the contract and technical specifications are as stated in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

30 April 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WCA2 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 1, Keele University
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Keele, Staffordshire

ST5 5NB

Email

d.pearce@keele.ac.uk

Telephone

+44 1782734124

Country

United Kingdom

Internet address

<https://www.keele.ac.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Any review proceedings should be promptly brought to the attention of the Chief Financial Officer of the University at the address provided above and will be dealt with in accordance

with the requirements of the Public Contracts Regulations 2015 ('PCRs 2015'). Any review proceedings must be brought within the timescales specified by the applicable law, including, without limitation, the PCRs 2015. In accordance with the PCRs 2015, the

University will incorporate a minimum 10-calendar day standstill period from the date information on the award of the contract is communicated to tenderers.

VI.4.4) Service from which information about the review procedure may be obtained

The University of Keele

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