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Tender

## **LSFED Management Information System (MIS)**

Leathersellers Federation of Schools

F02: Contract notice

Notice identifier: 2022/S 000-005474

Procurement identifier (OCID): ocds-h6vhtk-031bfe

Published 28 February 2022, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leathersellers Federation of Schools

Adelaide Avenue

London

SE4 1LE

#### **Email**

[PN0456-LEA-MISProcurementSupport@novatia.com](mailto:PN0456-LEA-MISProcurementSupport@novatia.com)

#### **Telephone**

+44 2086903710

#### **Country**

United Kingdom

#### **NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<https://www.leathersellers-federation.com>

Buyer's address

<https://www.prendergast-school.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-development-services./U6PEA34QF6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LSFED Management Information System (MIS)

#### **II.1.2) Main CPV code**

- 72212190 - Educational software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Leathersellers' Federation comprises three LA maintained schools governed by a single strategic governing board located in the Lewisham, south east London offering education from Nursery to Sixth Form. The Federation wishes to enter into a contract with a Supplier to supply, implement and support a Management Information System (MIS), for use by the Federations schools, including all of its current schools and any future schools that join the Federation over the contract term. Our main objective is to appoint a single provider of a Management Information System, delivered using a cloud hosted or software as a service (SaaS) model for use by the Federation and its schools. The single MIS solution must support from Nursery to Year 13.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72200000 - Software programming and consultancy services
- 72300000 - Data services
- 72600000 - Computer support and consultancy services

- 80100000 - Primary education services
- 80200000 - Secondary education services
- 80400000 - Adult and other education services
- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

Main site or place of performance

LONDON,SOUTH EAST (ENGLAND)

### **II.2.4) Description of the procurement**

The Leathersellers' Federation (LSFED or Federation) comprises three LA maintained schools located in the Lewisham, south east London offering education from Nursery to Sixth Form. The Federation wishes to enter into a contract with a Supplier to supply, implement and support a Management Information System (MIS), for use by the Federation and all of its current schools and any future schools that join the Federation over the contract term. Our main objective is to appoint a single provider of a Management Information System, delivered using a cloud hosted or software as a service (SaaS) model for use by the Federation and its schools. The single MIS solution must support from Nursery to Year 13. There will be a requirement to migrate data from the Federation's incumbent MIS product.

The Federation's main objectives are:

- a) to identify a single provider of a Management Information System, delivered using a cloud hosted or software as a service model (SaaS) that meets the requirements of the Federation and its schools, covering Nursery to Year 13
- b) to develop good practice in the use of the MIS across the Federation's schools by setting a common baseline configuration for the LSFED MIS, with the option for each school to personalise aspects important to their school operations but not to the detriment of the consistency of MIS functionality
- c) to reduce user error and to improve efficiency by working towards a single point of truth for all data assets through increased integration with third party products

- d) to identify opportunities to rationalise or replace functionality provided by add-on/3rd party products currently in use
- e) to enable improved data access, analysis and reporting at the Federation level and particularly for strategic Governor insight
- f) to realign contract dates so that MIS contracts co-terminate for all schools
- g) to onboard all schools without disruption and to ensure all users are effectively trained in the use of the MIS

We do not currently plan to phase the onboarding of the schools onto the new MIS contract as we aim to implement a Federation-wide Go Live in July 2022.

The maximum contract duration will be seven (7) years and two months (2) from contract signature. The initial term of the Contract shall be for a period of five (5) years and two (2) months (for onboarding), with an option of up to two 1-year extensions.

The Federation is administering the Tender process in accordance with the provisions of the Public Contracts Regulations 2015 (Open Procedure). This requires Tenderers to submit responses to both the Selection Questionnaire and the Evaluation Questions included within the Invitation to Tender by the tender deadline. All Tenderers that pass all mandatory and minimum elements of the Selection Questionnaire will have their responses to the Evaluation Questions within the Invitation to Tender evaluated.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

62

This contract is subject to renewal

Yes

Description of renewals

The maximum contract duration will be seven (7) years and two months (2) from contract signature. The initial term of the Contract shall be for a period of 62 months [five (5) years and two (2) months (for onboarding)], with an option of up to two x12 month [1-year] extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/U6PEA34QF6>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 March 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 June 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

30 March 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-development-services./U6PEA34QF6>

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GO Reference: GO-2022228-PRO-19720650

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)



Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>