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Tender

## **ID 4321217 - DfE - CITBNI - Replacement of Computer Information System**

Department for the Economy - Construction Industry Training Board Northern Ireland

F02: Contract notice

Notice identifier: 2023/S 000-005471

Procurement identifier (OCID): ocds-h6vhtk-03ab91

Published 23 February 2023, 4:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for the Economy - Construction Industry Training Board Northern Ireland

17 Dundrod Road

Crumlin

BT29 4SR

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4321217 - DfE - CITBNI - Replacement of Computer Information System

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

CITB NI relies heavily on its current computer information system (CIS) for the efficient and effective administration of employer levies, grants and training course bookings. As the present system was developed 15+ years ago, it was decided that an assessment of the current system and its associated support and maintenance requirements should be carried out. Following a high-level Business and User Requirements review followed by the compilation of a detailed Statement of Requirements document it was apparent that both user requirements and technology have changed considerably since the current system was initially developed. It is now essential that the current application is replaced with a new up-to-date version which meets current and anticipated future needs. As a result, CITB NI requires a Contractor to design, develop and deploy a cloud based computerised information system that can be utilised by both CITB NI staff and external users (e.g., Employers, Industry Bodies and Customers). All forms of external user communications must be managed via an improved employer/customer portal. The appointed contractor will also be responsible for data migration, hosting, support and maintenance and staff training. See document entitled "ID 4321217 – Specification Schedule" for full details of the requirement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £810,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 72600000 - Computer support and consultancy services
- 72230000 - Custom software development services
- 48000000 - Software package and information systems
- 48600000 - Database and operating software package
- 48800000 - Information systems and servers

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

CITB NI relies heavily on its current computer information system (CIS) for the efficient and effective administration of employer levies, grants and training course bookings. As the present system was developed 15+ years ago, it was decided that an assessment of the current system and its associated support and maintenance requirements should be carried out. Following a high-level Business and User Requirements review followed by the compilation of a detailed Statement of Requirements document it was apparent that both user requirements and technology have changed considerably since the current system was initially developed. It is now essential that the current application is replaced with a new up-to-date version which meets current and anticipated future needs. As a result, CITB NI requires a Contractor to design, develop and deploy a cloud based computerised information system that can be utilised by both CITB NI staff and external users (e.g., Employers, Industry Bodies and Customers). All forms of external user communications must be managed via an improved employer/customer portal. The appointed contractor will also be responsible for data migration, hosting, support and maintenance and staff training. See document entitled “ID 4321217 – Specification Schedule” for full details of the requirement.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative Criteria / Weighting: 70

Cost criterion - Name: Quantitative Criteria / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £810,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

This contract will be potentially be due to be re-procured after 4-10 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

This Contract is for an initial period of 4 years with the option to extend for 2 further periods of 3 years each.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 March 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 June 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

27 March 2023

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This contract will potentially be due to be re-procured after the initial contract

period and/or following any extensions.

### **VI.3) Additional information**

The successful Contractor's performance on this contract will be managed as per the specification and regularly monitored. Contractors.. not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor.. fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they.. still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further.. action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded.. as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and this contract may.. be terminated. A central register of such notices for supplies and services contracts will be maintained and published on the CPD.. website. Any Contractor in receipt of a notice of unsatisfactory performance will be required to declare this in future tender submissions.. for a period of 3 years from the date of issue of the notice. It may also result in the Contractor being excluded from all procurement.. competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement.. Policy. The authority expressly reserves the rights:.(i) not to award any contract as a result of the procurement process commenced. by. publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition;. (iii) to. award (a) contract(s) in respect of any part(s) of the (services) covered by this notice; and (iv) to award contract(s) in stages and. in no. circumstances will the authority be liable for any costs incurred by candidates.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged

breaches of the PCR2015 as amended.

Belfast

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.