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Tender

## **External Printing Services 2025**

Torbay Council

F02: Contract notice

Notice identifier: 2025/S 000-005468

Procurement identifier (OCID): ocds-h6vhtk-04e2f7

Published 17 February 2025, 5:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torbay Council

Torbay Council Town Hall, Castle Circus

Torquay

TQ1 3DR

#### **Contact**

Mr Lawrence Brown

#### **Email**

[lawrence.brown@torbay.gov.uk](mailto:lawrence.brown@torbay.gov.uk)

#### **Telephone**

+44 1803208977

#### **Country**

United Kingdom

**Region code**

UKK42 - Torbay

**Internet address(es)**

Main address

<http://www.torbay.gov.uk/>

Buyer's address

<http://www.torbay.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=d4ab0ffa-28ea-ef11-8134-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=d4ab0ffa-28ea-ef11-8134-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Printing Services 2025

Reference number

DN762398

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Torbay Council is establishing a Framework of experienced Service Providers for print fulfilment, i.e. provision of a wide range of mono and colour printed material for the Council. The Council has a large amount of internal print requirements, from posters and booklets to signs and roller banners. We are looking for a range of suppliers to cover all areas of print requirements.

Please refer to the tender documents for full details of the Framework's requirements.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 A – Bulk and Jobbing Digital Print

Lot No

1A

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

For example: booklets, brochures, flyers, guides, folders, leaflets, letterheads, magazines, NCR pads, newsletters, postcards, posters, stationery, surveys, wallet folders, wire and comb bound books.

Sizes A5/A4/A3/A2

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1B - Display

Lot No

1B

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

For example: A2 / A1 / A0 posters, outdoor PVC banners, pop-up displays, roller banners, hoarding boards, hard signage.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 1C - Envelopes

Lot No

1C

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

#### **II.2.4) Description of the procurement**

For example: C5, C5+ C5- window and non-window envelopes printed either single sided or double sided.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1D - Electoral Printing

Lot No

1D

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

For example: ballot papers, postal vote one piece mailers, corresponding number lists, electoral registers, household enquiry forms, invitations to register, personalised postal vote envelopes, poll cards.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No



### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1E - Parking Services' Stationery

Lot No

1E

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

For example: PCN rolls, PCN envelopes, paper parking permits, permit holders, scratch-card parking permits, time clocks.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 1F - Pay & Display Parking Tickets

Lot No

1F

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

#### **II.2.4) Description of the procurement**

Dimensions: 101.6mm x 57mm

Non-adhesive.

Perforation 24mm from right-hand edge.

Black text & ticket number on front side, colour advertising printed on reverse side.

Supplied on a 300m thermal roll rolled with front side facing out, reverse side facing in.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 32

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 58

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 April 2025

End date

20 April 2029

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years:

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 March 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

20 March 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

7 Rolls Building, Fetter Lane,

London

EC4A 1NL

Email

[tcc.issue@justice.gov.uk](mailto:tcc.issue@justice.gov.uk)

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