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Tender

# Concierge services within Maidstone Borough Council Supported Housing

Maidstone Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-005441

Procurement identifier (OCID): ocds-h6vhtk-03ab7d

Published 23 February 2023, 2:42pm

# **Section I: Contracting authority**

## I.1) Name and addresses

Maidstone Borough Council

Maidstone House, Kings Street

Maidstone

**ME15 6JQ** 

#### Contact

Miss Megan Hook

#### **Email**

megan.hook@tunbridgewells.gov.uk

#### **Telephone**

+44 1892554110

#### Country

**United Kingdom** 

Region code

UKJ45 - Mid Kent

Internet address(es)

Main address

http://www.maidstone.gov.uk/

Buyer's address

http://www.maidstone.gov.uk/

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.kentbusinessportal.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.kentbusinessportal.org.uk

# I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

Housing and community amenities

# **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Concierge services within Maidstone Borough Council Supported Housing

Reference number

DN657750

#### II.1.2) Main CPV code

• 79710000 - Security services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Maidstone Borough Council (MBC) is looking to procure overnight staff cover at our supported housing projects across the district of Maidstone, being primarily based at Trinity – a former church on Church Street in the centre of town, with an adjacent small Supported Housing project – next door in Marsham Street.

The service will provide overnight concierge cover for the above two housing projects and an ad-hoc roaming service across the other sites in Maidstone – most notably Aylesbury House on London Road a 12 bed shared site, plus our other street properties which are used for temporary accommodation.

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

• UKJ45 - Mid Kent

#### II.2.4) Description of the procurement

Maidstone Borough Council (MBC) is looking to procure overnight staff cover at our supported housing projects across the district of Maidstone, being primarily based at Trinity – a former church on Church Street in the centre of town, with an adjacent small Supported Housing project – next door in Marsham Street.

The service will provide overnight concierge cover for the above two housing projects and an ad-hoc roaming service across the other sites in Maidstone – most notably Aylesbury House on London Road a 12 bed shared site, plus our other street properties which are used for temporary accommodation.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

12

This contract is subject to renewal

Yes

Description of renewals

An initial one-year term, with the option of 2 annual extensions (1+1+1).

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 March 2023

Local time

12:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

30 March 2023

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

# VI.4) Procedures for review

VI.4.1) Review body

Maidstone Borough Council

Maidstone House

Maidstone

Email

megan.hook@tunbridgewells.gov.uk

Telephone

+44 1892554110

Country

**United Kingdom**