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Contract

Provision of a Housing Information and Advice Service

Inverclyde Council

F03: Contract award notice

Notice identifier: 2022/S 000-005432

Procurement identifier (OCID): ocds-h6vhtk-02dfd0

Published 28 February 2022, 2:31pm

Section I: Contracting authority

I.1) Name and addresses

Inverclyde Council

Corporate Procurement, Municipal Buildings, Clyde Square

Greenock

PA15 1LX

Email

Angela.Rodgers@inverclyde.gov.uk

Telephone

+44 1475712364

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.inverclyde.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Housing Information and Advice Service

Reference number

CP0410/HSCP

II.1.2) Main CPV code

- 70330000 - Property management services of real estate on a fee or contract basis

II.1.3) Type of contract

Services

II.1.4) Short description

The service is aimed at providing easily accessible, independent housing advice and assistance to those who are homeless or threatened with homelessness.

Independent advice should be targeted at those who are either homeless or potentially homeless and who have already sought or received advice and assistance from the mainstream housing agencies. Queries relating to the prevention of homelessness should also be afforded priority by the service.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £55,000

II.2) Description

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services
- 70333000 - Housing services

- 71317200 - Health and safety services
- 75122000 - Administrative healthcare services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

Inverclyde Council operates a Health and Social Care Partnership (HSCP) together with NHS Greater Glasgow and Clyde. The Housing Scotland Act 2001 confers the duty on local authorities to provide a comprehensive housing advice and assistance service which may assist a homeless person or assist in the prevention of homelessness, free of charge for any person in the authority's area. Therefore, Inverclyde Council is seeking a Provider to provide a Housing Information and Advice Service.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-022625](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

4 November 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Legal Services Agency Ltd

134 Renfrew Street

Glasgow

G52 1QB

Telephone

+44 1413533354

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £55,000

Section VI. Complementary information

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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SPD 4C – QUALIFICATIONS

Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications - Practising Certificate for the qualified solicitor

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SPD 4C – SUBCONTRACTING

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

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SPD 4D - QUALITY MANAGEMENT PROCEDURES

If the bidder does not hold UKAs (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent) then the bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

HEALTH AND SAFETY

If the bidder does not hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum, then the bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

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SPD 4D - ENVIRONMENTAL MANAGEMENT PROCEDURES

If the bidder does not hold UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate then the bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

(SC Ref:685015)

VI.4) Procedures for review

VI.4.1) Review body

Greenock Sheriff Court and Justice of the Peace Court

Sheriff Court House,1 Nelson Street

Greenock

PA15 1TR

Country

United Kingdom