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Contract

Cleaning and Operational Management of Public Conveniences

Hayle Town Council

F03: Contract award notice

Notice identifier: 2023/S 000-005404

Procurement identifier (OCID): ocids-h6vhtk-038ad5

Published 23 February 2023, 11:36am

Section I: Contracting authority

I.1) Name and addresses

Hayle Town Council

58 Queensway

Hayle

TR274NX

Contact

Eleanor Giggall

Email

townclerk@hayletowncouncil.net

Telephone

+44 1736755005

Country

United Kingdom

Region code

UKK30 - Cornwall and Isles of Scilly

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.hayletowncouncil.net

Buyer's address

www.hayletowncouncil.net

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning and Operational Management of Public Conveniences

II.1.2) Main CPV code

- 90000000 - Sewage, refuse, cleaning and environmental services

II.1.3) Type of contract

Services

II.1.4) Short description

Servicing and cleaning of 4 public conveniences in Hayle.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

4 sites in Hayle

II.2.4) Description of the procurement

Hayle Town Council has responsibility for the four public conveniences in Hayle. We are seeking tenders from competent contractors to ensure that the public conveniences provided are clean, safe and fully operational throughout the agreed opening times.

The successful tenderer will be offered the contract for a period of 4(+1+1) years subject to service provision, commencing 1 April 2023.

Tenders are invited for the following:

1. Daily unlock, (by 8am) and lock up (not before 7pm) of the toilets
2. Daily cleaning of toilets

Daily cleaning of toilets as per specification listed on Page 3 - 4 and additional visits to clean the toilets if necessary.

3. Weekly cleaning and regular deep cleaning

As per specification listed on Page 4.

4. Sanitary and sharps disposal
5. Provision of all consumables and soap dispensers and toilet roll holders in the Ladies, Gents and Unisex toilets
6. Out of hours repairs as required to a single item limit of £500 with a full report to the Town Clerk at the earliest opportunity
7. Monthly legionella testing

A detailed cleaning specification is contained in the tender pack.

CONTRACT

In submitting a tender, the tenderer shall be deemed to have offered to undertake the service and any variations thereto in accordance with the provisions of the Health and Safety at Work etc. Act 1974, Modern Slavery Act 2015 and any other current legislation covering such works.

All tenderers must provide:

- Details of appropriate insurances
- Company Health and Safety Policy
- Method statements for cleaning operations and disposal of clinical waste
- Risk assessments for all functions associated with the contract and a lone working policy if required.
- Emergency Action Plan
- Proof of CoSHH training of all staff employed who attend the sites

- CoSHH assessments for all materials used on the sites

Return completed Tender Form and requested documentation (see above) either by email or in an envelope clearly labelled 'Public Convenience Tender' to:

info@hayletowncouncil.net

or

Town Clerk

Hayle Town Council

Hayle Community Centre

58 Queensway

Hayle

TR27 4NX

The deadline for the receipt of tender applications is 9am on Monday 16 January 2023.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

4 +1 +1 years

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-034415](#)

Section V. Award of contract

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

Impact on precept too large. Current contract extended for 1 year only.

Will re-tender during the course of 2023/24 financial year after a thorough review of needs and budget.

VI.4) Procedures for review

VI.4.1) Review body

Hayle Town Council

Hayle

Country

United Kingdom