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Contract

## **Cleaning and Operational Management of Public Conveniences**

Hayle Town Council

F03: Contract award notice

Notice identifier: 2023/S 000-005404

Procurement identifier (OCID): ocds-h6vhtk-038ad5

Published 23 February 2023, 11:36am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hayle Town Council

58 Queensway

Hayle

TR274NX

#### **Contact**

Eleanor Giggall

#### **Email**

[townclerk@hayletowncouncil.net](mailto:townclerk@hayletowncouncil.net)

#### **Telephone**

+44 1736755005

**Country**

United Kingdom

**Region code**

UKK30 - Cornwall and Isles of Scilly

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.hayletowncouncil.net](http://www.hayletowncouncil.net)

Buyer's address

[www.hayletowncouncil.net](http://www.hayletowncouncil.net)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning and Operational Management of Public Conveniences

#### **II.1.2) Main CPV code**

- 90000000 - Sewage, refuse, cleaning and environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Servicing and cleaning of 4 public conveniences in Hayle.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

Main site or place of performance

4 sites in Hayle

#### **II.2.4) Description of the procurement**

Hayle Town Council has responsibility for the four public conveniences in Hayle. We are seeking tenders from competent contractors to ensure that the public conveniences provided are clean, safe and fully operational throughout the agreed opening times.

The successful tenderer will be offered the contract for a period of 4(+1+1) years subject to

service provision, commencing 1 April 2023.

Tenders are invited for the following:

1. Daily unlock, (by 8am) and lock up (not before 7pm) of the toilets
2. Daily cleaning of toilets

Daily cleaning of toilets as per specification listed on Page 3 - 4 and additional visits to clean the toilets if necessary.

3. Weekly cleaning and regular deep cleaning

As per specification listed on Page 4.

4. Sanitary and sharps disposal
5. Provision of all consumables and soap dispensers and toilet roll holders in the Ladies, Gents and Unisex toilets
6. Out of hours repairs as required to a single item limit of £500 with a full report to the Town Clerk at the earliest opportunity
7. Monthly legionella testing

A detailed cleaning specification is contained in the tender pack.

## CONTRACT

In submitting a tender, the tenderer shall be deemed to have offered to undertake the service and any variations thereto in accordance with the provisions of the Health and Safety at Work etc. Act 1974, Modern Slavery Act 2015 and any other current legislation covering such works.

All tenderers must provide:

- Details of appropriate insurances
- Company Health and Safety Policy
- Method statements for cleaning operations and disposal of clinical waste
- Risk assessments for all functions associated with the contract and a lone working policy if required.

- Emergency Action Plan
- Proof of CoSHH training of all staff employed who attend the sites
- CoSHH assessments for all materials used on the sites

Return completed Tender Form and requested documentation (see above) either by email or in an envelope clearly labelled 'Public Convenience Tender' to:

[info@hayletowncouncil.net](mailto:info@hayletowncouncil.net)

or

Town Clerk

Hayle Town Council

Hayle Community Centre

58 Queensway

Hayle

TR27 4NX

The deadline for the receipt of tender applications is 9am on Monday 16 January 2023.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: Yes

Description of options

4 +1 +1 years

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-034415](#)

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## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Impact on precept too large. Current contract extended for 1 year only.

Will re-tender during the course of 2023/24 financial year after a thorough review of needs and budget.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Hayle Town Council

Hayle

Country

United Kingdom