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Tender

Staged Pathway Guidance: Consolidation, Editing, Design and Infographic

Cheshire West and Chester Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-005399

Procurement identifier (OCID): ocids-h6vhtk-060b59

Published 21 January 2026, 3:13pm

Scope

Reference

DN802543

Description

Tender to consolidate, professionally edit, and design the Staged Pathway guidance for woodland creation on Vacant and Derelict Land (VDL). The approach has been developed with Defra funding via the Nature for Climate Fund.

This RFQ seeks a contractor to produce three outputs-(1) a concise summary, (2) a comprehensive technical print-style report, and (3) a clear infographic-so that professional practitioners can understand and apply a seven-stage, threshold-based methodology that manages risk and avoids unnecessary costs.

Contract Duration: Six (6) months from contract award.

1. Project inception & content handover (Weeks 1-2)

2. First complete drafts of all deliverables (By Week 10)
3. Revised drafts after Round?1 review (By Week 14)
4. Final drafts after Round?2 review (By Week 20)
5. Print?ready sign?off & asset handover (By Week 24)

Total value (estimated)

- £25,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 2 March 2026 to 7 August 2026
- 5 months, 6 days

Main procurement category

Services

CPV classifications

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

16 February 2026, 5:00pm

Submission address and any special instructions

<https://procontract.due-north.com>

Tenders may be submitted electronically

Yes

Award criteria

Examples of similar technical publication projects 20%

References for two examples 5%

Relevance and performance Project plan & milestones; staff allocation by task 35%

Team capability & CVs 10%

Demonstrated experience producing similar documents

Price 30%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Cheshire West and Chester Council

- Public Procurement Organisation Number: PCJB-2814-BHZP

The Portal, Wellington Road

Ellesmere Port

CH65 0BA

United Kingdom

Email: centralprocurement@cheshirewestandchester.gov.uk

Region: UKD63 - Cheshire West and Chester

Organisation type: Public authority - sub-central government