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Tender

## **Landscape Maintenance Contract 2023**

North View Housing Association

F02: Contract notice

Notice identifier: 2023/S 000-005379

Procurement identifier (OCID): ocds-h6vhtk-03a7ad

Published 23 February 2023, 8:53am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North View Housing Association

29a Stravanan Road, Castelmilk

Glasgow

G45 9LY

#### **Email**

[enquiries@nvha.org.uk](mailto:enquiries@nvha.org.uk)

#### **Telephone**

+44 1416340555

#### **Fax**

+44 1416313231

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.nvha.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA15522](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15522)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Landscape Maintenance Contract 2023

Reference number

6356

#### II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Refer Schedule 3 for a detailed description.

Initial Clean Up and Maintenance Plan, Ongoing Inspection: One off tidy up at start of season and ongoing weekly throughout the year: litter picking; report on condition of shrubs and hedges, trees, play areas; produce maintenance plan. Monthly contract review.

Common Stair Cleaning: Sweep and wash including windows, cills & wall tiles.

Front and Rear Close Entrances: sweep and clean, remove debris.

Backcourts and External Common areas: sweep, remove debris, litter, leaves, moss & weeds; ensure hardstandings clean and clear; de-weed and prune soft landscaped areas.

Bin Stores and Associated Paths/ Hardstandings: sweep, remove debris, litter, leaves, moss & weeds; powerwash bin stores, removing and replacing wheelie bins.

Grounds Maintenance: weeding & herbicide/ weed killer to hardstandings; edging & de-weeding [including under fence lines]; shrub pruning & cut back where overhanging paths/hedges/buildings; hedge cutting and remove all arisings.

Grass cutting: tenement gardens & backcourts; 'garden care' properties; sweep adjacent hard surfaces; lawn mower cut and strimmed; hard surfaces to be swept and all waste/

cuttings/ arisings to be collected and removed off site.

De-littering: uplift domestic refuse, debris, litter and sharps; uplift and remove/ dispose of the same day.

Windlaw & Dunagoil Strips [rank grassland- densely planted area- and non-rank grass]: uplift refuse, furniture and debris; sweep & clear paths and hardstandings; [non rank] grass cutting; [rank] perimeter grass cutting; edging & de-weeding; cut back shrubs & trees behind fence/ boundary line; all debris/ waste/ cuttings/ arisings to be removed off site.

Bulk removal: remove/ pull through bulk items to kerbside; or collect & remove all debris to a licensed waste unit; complete all administration in connection.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90911200 - Building-cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Castlemilk G45

#### **II.2.4) Description of the procurement**

The tender evaluation will comprise the SPD, your quality score for your Contractor Design Statement [CDP]; and the Contract Sum stated on the Form of Tender

The submitted SPD will assess the selection criteria as a pass or fail to identify contractors who pass by meeting the specified criteria. Only those contractors who achieve an SPD pass will have their tender quality and cost considered/ evaluated.

The criteria for scoring will be to reach a total percentage score as follows:

Price (tender)- deducting 1% from 100 for every percentage point each tender is in excess

of the lowest tender, prior to weighting.

Quality- Contractor Design Statement [CDP] scoring will be maximum 100 marks, submissions ranked in relation to the other candidates based on the Employer's stated aspirations/ requirements and the information provided by the candidate(s). The Contractor Design Statement [CDP] scores will be converted to a percentage, prior to weighting.

#### **II.2.5) Award criteria**

Quality criterion - Name: CDP Quality statement / Weighting: 80

Price - Weighting: 20

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2024

This contract is subject to renewal

Yes

Description of renewals

The contract is for the provision of landscape maintenance, cleaning and associated works in the Employer's area [refer Schedule 1] during 2023-24, with options to extend the contract solely at the Employer's discretion on an annual basis thereafter to 31st March 2028

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Refer 'Instructions to Contractors and Project Criteria' at Specification of Works page 5

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Refer to the minimum criteria stated in the Specification of works page 8 and the SPD

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Refer to the Specification of Works

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 March 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

27 March 2023

Local time

1:00pm

Place

North View HA, 29A Stravanan Road, Castlemilk, Glasgow G45 9LY

Information about authorised persons and opening procedure

Staff and committee members in accordance with Housing Association procedures

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Refer to 'Instructions to Contractors and Project Criteria' at Specification of Works page 5

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=723489](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=723489).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Refer Specification of Works Schedule 6

(SC Ref:723489)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court



1 Carlton Place

Glasgow

G5 9TW

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Telephone

+44 1414298888

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)