

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/005373-2024>

Contract

## **WFD Systems Development**

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

F03: Contract award notice

Notice identifier: 2024/S 000-005373

Procurement identifier (OCID): ocds-h6vhtk-043b1a

Published 19 February 2024, 12:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

Clive House,70 Petty France

LONDON

SW1H9EX

#### **Contact**

Systems Transformation Team

#### **Email**

[procurement@wfd.org](mailto:procurement@wfd.org)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Companies House**

02693163

**Internet address(es)**

Main address

[www.wfd.org](http://www.wfd.org)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Democracy Support

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

WFD Systems Development

Reference number

WFD\_Ops\_Systems Development (19th Feb 2024)

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

WFD is seeking a technology service provider that can partner with WFD to manage a systems transformation and design and deliver the improvements or new solutions required.

The key features of the transformation programme and target architecture will be:

- A new data strategy and single data warehouse;
- Robust requirements-gathering framework;
- Standardised application development;
- Effective change management processes;
- Redeveloped application(s) for managing new opportunities, programmes during implementation, and monitoring risks, activities, outputs, and outcomes associated across the portfolio;
- Designing and delivering a single reporting tool; and
- Developing a new contact/stakeholder management application.

Please read through the Invitation to Tender document on WFD's website for further details on how to apply.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72220000 - Systems and technical consultancy services
- 72230000 - Custom software development services
- 72260000 - Software-related services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

19th Feb 2024

Following a recent systems architecture review, WFD has decided to initiate a transformation programme to transition its current cloud-based corporate systems architecture powered by the Microsoft 365 platform and other external systems to a target architecture that ensures applications are able to efficiently integrate, adapt with the organisation, and provide the level of organisational reporting required at all levels. WFD is seeking a technology service provider that can partner with WFD to manage this transformation and design and deliver the improvements or new solutions required.

The key features of the transformation programme and target architecture will be:

- A new data strategy and single data warehouse;
- Robust requirements-gathering framework;
- Standardised application development;
- Effective change management processes;
- Redeveloped application(s) for managing new opportunities, programmes during implementation, and monitoring risks, activities, outputs, and outcomes associated across the portfolio;
- Designing and delivering a single reporting tool; and
- Developing a new contact/stakeholder management application.

We are expecting the new target architecture to be built on the Microsoft 365 platform, including but not limited to leveraging M365 capabilities available through:

- Microsoft Power Platform, in particular PowerApps, PowerBI and Power Automate
- Azure App service
- Python
- SharePoint
- Outlook
- Dynamics Business Central

- Jet Reports

The transformation programme will adopt an incremental and agile approach and be delivered between April 2024 to September 2025.

The selected supplier will project manage each change project as part of the transformation programme, supporting/validating requirements gathering and performing all design, development, testing, and deployment tasks. A copy of the Systems Architecture Review, referenced in the 'Objective' section will be made available.

It is anticipated that the winning provider will also need to take on the ongoing maintenance and support of Microsoft Dynamics Business Central, with an initial 12 month term.

Internal change management activities will be led by nominated WFD staff, with the support of the supplier.

Please read through the Invitation to Tender document on WFD's website for further details on how to apply.

#### **II.2.5) Award criteria**

Cost criterion - Name: Quality of Bid document / Weighting: 15

Cost criterion - Name: Service offer and fit to specification / Weighting: 30

Cost criterion - Name: Value for money / Weighting: 30

Cost criterion - Name: Professional profile, social value, track record and experience, and references / Weighting: 25

#### **II.2.11) Information about options**

Options: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-005368](#)

---

## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Additional opportunity published in error - please see original notice on 8th February 2024

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Westminster Foundation for Democracy

London

Country

United Kingdom