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Tender

Temporary Agency Staff

University of Kent

F02: Contract notice

Notice identifier: 2024/S 000-005365

Procurement identifier (OCID): ocds-h6vhtk-043b17

Published 19 February 2024, 12:19pm

Section I: Contracting authority

I.1) Name and addresses

University of Kent

The Registry

Canterbury, Kent

CT2 7NZ

Contact

Jacqueline Erasin

Email

j.erasin@kent.ac.uk

Telephone

+44 1227827669

Country

United Kingdom

Region code

UKJ4 - Kent

National registration number

XN5452

Internet address(es)

Main address

<https://www.kent.ac.uk/finance/procurement.html>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97209>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=78363&B=UNIVERSITYKENT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=78363&B=UNIVERSITYKENT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Temporary Agency Staff

Reference number

MH23_005

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces.

The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents. The recruitment agency's staff shall be competent to undertake the necessary tasks relating to this contract.

It is essential that any potential recruitment agency who wishes to submit a tender response can demonstrate current and substantial experience for providing the provision of temporary cleaning staff, and that this is similar to the requirements that the University is requesting.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent
- UKJ - South East (England)
- UK - United Kingdom

II.2.4) Description of the procurement

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces. The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2027

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 March 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 March 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

VI.4.4) Service from which information about the review procedure may be obtained

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>