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Tender

Allerton C of E Primary School - ICT Managed Service

Allerton C of E Primary School

F02: Contract notice

Notice identifier: 2022/S 000-005363

Procurement identifier (OCID): ocds-h6vhtk-031b8f

Published 28 February 2022, 8:29am

Section I: Contracting authority

I.1) Name and addresses

Allerton C of E Primary School

Lingfield Approach

Leeds

LS17 7HL

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 7970661087

Country

United Kingdom

NUTS code

UKE4 - West Yorkshire

Internet address(es)

Main address

<http://allertonceprimary.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://allerton-ce-primary-school.secure-primariesite.net/ict-procurement/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Allerton C of E Primary School - ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement encompasses a full outsource of the ICT service for the School to a single supplier.

Further details regarding timescales are noted below but in summary this is advertised as a maximum 5 year service with start and end dates as follows:

- Service start date - 1st August 2022
- Service end date - 31st July 2027

The companies identified from these shortlisting questions to receive the ITT will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include all equipment and service regarding ICT, including but not be limited to;

- strategic advice and direction to the School regarding ICT
- a core 50 week service
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation and management of all ICT infrastructure

- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- Website technical support
- collective partnership targets regarding support for e.g. support for ICT in the community

Bidders should note the following;

- There is not an expectation that TUPE will apply from either existing suppliers or the school

At a high level the school estate of devices encompasses some 668 devices (Ipads/Chromebooks/Laptops and Desktops). Circa 90 of these devices are for non-pupils use. (not including DfE devices).

Bidders should provide more detail on this which will be provided at the ITT Stage.

Further details and more detailed information about the network solution will be provided to those bidders who are shortlisted to receive the ITT

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE4 - West Yorkshire

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 March 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 April 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Allerton C of E Primary School

Leeds

LS17 7HL

Country

United Kingdom