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Tender

## **Allerton C of E Primary School - ICT Managed Service**

Allerton C of E Primary School

F02: Contract notice

Notice identifier: 2022/S 000-005363

Procurement identifier (OCID): ocds-h6vhtk-031b8f

Published 28 February 2022, 8:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Allerton C of E Primary School

Lingfield Approach

Leeds

LS17 7HL

#### **Contact**

Geoff Chandler

#### **Email**

[geoff.chandler@moxton-education.com](mailto:geoff.chandler@moxton-education.com)

#### **Telephone**

+44 7970661087

#### **Country**

United Kingdom

**NUTS code**

UKE4 - West Yorkshire

**Internet address(es)**

Main address

<http://allertonceprimary.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://allerton-ce-primary-school.secure-primariesite.net/ict-procurement/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Allerton C of E Primary School - ICT Managed Service

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement encompasses a full outsource of the ICT service for the School to a single supplier.

Further details regarding timescales are noted below but in summary this is advertised as a maximum 5 year service with start and end dates as follows:

- Service start date - 1st August 2022
- Service end date - 31st July 2027

The companies identified from these shortlisting questions to receive the ITT will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include all equipment and service regarding ICT, including but not be limited to;

- strategic advice and direction to the School regarding ICT
- a core 50 week service
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation and management of all ICT infrastructure

- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- Website technical support
- collective partnership targets regarding support for e.g. support for ICT in the community

Bidders should note the following;

- There is not an expectation that TUPE will apply from either existing suppliers or the school

At a high level the school estate of devices encompasses some 668 devices (Iipads/Chromebooks/Laptops and Desktops). Circa 90 if these devices are for non-pupils use. (not including DfE devices).

Bidders should more detail on this will be provided at the ITT Stage.

Further details and more detailed information about the network solution will be provided to those bidders who are shortlisted to receive the ITT

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

#### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 March 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

20 April 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Allerton C of E Primary School

Leeds

LS17 7HL

Country

United Kingdom