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Tender

Orthotics Managed Service

University Hospitals Birmingham NHS Foundation Trust

F02: Contract notice

Notice identifier: 2022/S 000-005351

Procurement identifier (OCID): ocids-h6vhtk-02ed0e

Published 25 February 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

University Hospitals Birmingham NHS Foundation Trust

Mindelsohn Way

Birmingham

B15 2WB

Contact

Chris Hannon

Email

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Telephone

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Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.uhb.nhs.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Healthcare

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Orthotics Managed Service

Reference number

PROC.38.0010

II.1.2) Main CPV code

- 85111600 - Orthotic services

II.1.3) Type of contract

Services

II.1.4) Short description

The BSOL Procurement Collaborative, hosted by University Hospitals Birmingham NHS Foundation Trust is seeking to award a 7 year contract for Orthotics Managed Service on behalf of the following member Trusts:

Birmingham Women's & Children's NHS Foundation Trust (BWC)

The Royal Orthopaedic Hospital NHS Foundation Trust (ROH)

This procurement will include (but not limited to) the following goods/services

- a) The management and delivery of an Orthotic Service from patient referral to discharge
- b) Arrangement and Booking of Clinics
- c) Patient Administration including management of waiting lists and record keeping
- d) Production, issue and send/receiving of letters, patient literature and related correspondence
- e) Provision of Premises
- f) Provision of Facilities / Infrastructure for the delivery of the service

- g) Responsibility and provision of all communications including dedicated patient phone line, email and postal address
- h) Provision of Administrative functions including Printing, Copying and Scanning
- i) Provision of Soft Services (including cleaning, waste management and security)
- j) Supply of Staff (Clinical Orthotists, Technicians, and Administrative Staff) k) Supply of Staff Uniforms
- l) Ordering, Receipt and Supply of Orthotic Products including: - Stock Products - Modular Products - Custom Made Products - Non Scheduled Products/Services (NSI) - Third Party Products (from other suppliers)
- m) Preparation of Orders and Financial Reconciliation
- n) Monitoring of Orthoses Delivery
- o) Supply and Maintenance of Orthotic Equipment including: - Workshop equipment for repairs / adjustments - Scanners for Braces - Pressure Plates - Foot Measure Plates - Foot Measure Shoe Sizing device - Standard Adult and Paediatric Orthotic Measurement Tools
- p) Supply and Maintenance of IT Systems including: - Orthotic Product Ordering System (Software/ Hardware/Licensing) - Patient Administration /Booking System - Interfacing (with Authority systems where selected).

BWC

The current service is provided mainly on site at the Birmingham Children's Hospital, Steelhouse Lane, Birmingham B4 6NH and at designated community schools.

ROH

The current service is provided on site at the Royal Orthopaedic Hospital, Northfield, Birmingham, B31 2AP

As part of this procurement, the Two Trusts are seeking offers for both an 'On-Site Solution and an 'Off-Site Solution'

In broad terms, this procurement is for the following options:

Option 1 On-Site Service (BWC) On-Site Service (ROH)

Option 2 Off-Site Service (BWC) Off-Site Service (ROH)

Option 3 On-Site Service (BWC) Off-Site Service (ROH)

Option 4 Off-Site Service (BWC) On-Site Service (ROH)

The two Authorities shall select the option which best meets its strategic requirements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50421000 - Repair and maintenance services of medical equipment
- 79993100 - Facilities management services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

This procurement covers the provision of an Orthotics Managed Service on behalf of the following NHS Trusts/Authorities:

Birmingham Women's & Children's NHS Foundation Trust (BWC)

The Royal Orthopaedic Hospital NHS Foundation Trust (ROH)

The contract is for a 7 year period with an option to extend for a further 3 x 12 month periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

This procurement includes the option to extend the contract for a further 3 x 12 months periods

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

This procurement covers the following options:

Option 1 On-Site Service (BWC) On-Site Service (ROH)

Option 2 Off-Site Service (BWC) Off-Site Service (ROH)

Option 3 On-Site Service (BWC) Off-Site Service (ROH)

Option 4 Off-Site Service (BWC) On-Site Service (ROH)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-026017](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

A prior information notice has been previously posted for this procurement ref: FTS 026017-2021

Bidders who wish to participate in this procurement exercise may express their interest and access the tender documents via <https://nhs.bravosolution.co.uk>

To register, Bidders should provide the following information (as per registration instructions below:

1) How to register:

a) Register your company on the eSourcing portal (this is only required once) -

b) Browse to the eSourcing Portal:

https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html and click the link to register

c) Accept the terms and conditions and click 'continue' - Enter your correct business and user details.

Note the username you choose and click 'Save' when complete. You will shortly receive an email with your unique password (please keep this secure);

d) Express an Interest in the Tender — Login to the portal with the username / password — Click the 'PQQs / ITTs Open to All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier)

e) Browse the PQQs (there may be more than one page and select 'pqq_tbc' by clicking on it. — Click the 'Express Interest' button at the top of the page

This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box;

f). Responding to the Tender — Click 'My Response' under 'itt_32473', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining)

You can now use the 'Messages' function to communicate with the buyer and seek any clarification.

Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ ITT —

There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

Other Information:

Please be advised that TUPE applies to this contract.

The BSOL Procurement Collaborative anticipates that new contracts shall be awarded by Early August 22 and a Service Go Live Date of 1st December 2022

VI.4) Procedures for review

VI.4.1) Review body

University Hospitals Birmingham NHS Foundation Trust

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