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Contract

## **HR & Payroll Solution**

London School of Hygiene & Tropical Medicine

F03: Contract award notice

Notice identifier: 2024/S 000-005349

Procurement identifier (OCID): ocds-h6vhtk-0296e7

Published 19 February 2024, 11:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London School of Hygiene & Tropical Medicine

Keppel Street,

London

WC1E 7HT

#### **Contact**

Caroline Chipperfield

#### **Email**

[caroline.chipperfield@lshtm.ac.uk](mailto:caroline.chipperfield@lshtm.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI31 - Camden and City of London

**National registration number**

RC000330

**Internet address(es)**

Main address

<http://www.lshtm.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104519>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HR & Payroll Solution

Reference number

LSHTM-2021-08

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

LSHTM requires a resilient HR and Payroll system to replace the current platform, which must be cloud based software as a service.

The solution is primarily required to cater for users within the UK for 3,000 approximately in total. It is expected to have the capability for managing a complete employee lifecycle from onboarding to offboarding in compliance with statutory requirements.

Due to changes in business requirements and acquisition of global workforce, LSHTM will potentially require a system with global capabilities.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £980,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72212450 - Time accounting or human resources software development services

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

### **II.2.4) Description of the procurement**

LSHTM requires a resilient HR and Payroll system to replace the current platform, which must be cloud based software as a service.

The solution is primarily required to cater for users within the UK for 3,000 approximately in total. It is expected to have the capability for managing a complete employee lifecycle from onboarding to offboarding in compliance with statutory requirements.

Due to changes in business requirements and acquisition of global workforce, LSHTM will potentially require a system with global capabilities.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 1920

Quality criterion - Name: Workshops / Weighting: 220

Price - Weighting: Price Schedule - 650

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-034888](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

HR & Payroll Solution

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

13 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

MHR

Ruddington Hall, Ruddington

Nottingham

NG11 6LL

Email

[bidteam@mhr.co.uk](mailto:bidteam@mhr.co.uk)

Telephone

+44 1159457154

Fax

+44 1159405286

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

1852206

Internet address

<http://www.mhr.co.uk>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £980,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

London School of Hygiene & Tropical Medicine

Keppel Street

London

WC1E 7HT

Email

[procurement@lshtm.ac.uk](mailto:procurement@lshtm.ac.uk)

Country

United Kingdom