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Contract

HR & Payroll Solution

London School of Hygiene & Tropical Medicine

F03: Contract award notice

Notice identifier: 2024/S 000-005349

Procurement identifier (OCID): ocds-h6vhtk-0296e7

Published 19 February 2024, 11:04am

Section I: Contracting authority

I.1) Name and addresses

London School of Hygiene & Tropical Medicine

Keppel Street,

London

WC1E 7HT

Contact

Caroline Chipperfield

Email

caroline.chipperfield@lshtm.ac.uk

Country

United Kingdom

Region code

UKI31 - Camden and City of London

National registration number

RC000330

Internet address(es)

Main address

<http://www.lshtm.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104519>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR & Payroll Solution

Reference number

LSHTM-2021-08

II.1.2) Main CPV code

- 48450000 - Time accounting or human resources software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

LSHTM requires a resilient HR and Payroll system to replace the current platform, which must be cloud based software as a service.

The solution is primarily required to cater for users within the UK for 3,000 approximately in total. It is expected to have the capability for managing a complete employee lifecycle from onboarding to offboarding in compliance with statutory requirements.

Due to changes in business requirements and acquisition of global workforce, LSHTM will potentially require a system with global capabilities.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £980,000

II.2) Description

II.2.2) Additional CPV code(s)

- 72212450 - Time accounting or human resources software development services

II.2.3) Place of performance

NUTS codes

- UKI31 - Camden and City of London

II.2.4) Description of the procurement

LSHTM requires a resilient HR and Payroll system to replace the current platform, which must be cloud based software as a service.

The solution is primarily required to cater for users within the UK for 3,000 approximately in total. It is expected to have the capability for managing a complete employee lifecycle from onboarding to offboarding in compliance with statutory requirements.

Due to changes in business requirements and acquisition of global workforce, LSHTM will potentially require a system with global capabilities.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 1920

Quality criterion - Name: Workshops / Weighting: 220

Price - Weighting: Price Schedule - 650

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-034888](#)

Section V. Award of contract

Contract No

1

Title

HR & Payroll Solution

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

13 February 2024

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

MHR

Ruddington Hall, Ruddington

Nottingham

NG11 6LL

Email

bidteam@mhr.co.uk

Telephone

+44 1159457154

Fax

+44 1159405286

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

1852206

Internet address

<http://www.mhr.co.uk>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £980,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

London School of Hygiene & Tropical Medicine

Keppel Street

London

WC1E 7HT

Email

procurement@lshtm.ac.uk

Country

United Kingdom