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Tender

## **GSV2243 - Storage and Fulfilment Services**

The Corporate Officer of the House of Lords

F02: Contract notice

Notice identifier: 2021/S 000-005347

Procurement identifier (OCID): ocds-h6vhtk-029c54

Published 16 March 2021, 5:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Corporate Officer of the House of Lords

Westminster SW1A 0AA

London

#### **Contact**

Victoria Carpenter

#### **Email**

[carpenterv@parliament.uk](mailto:carpenterv@parliament.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GSV2243 - Storage and Fulfilment Services

Reference number

GSV2243

### **II.1.2) Main CPV code**

- 64100000 - Post and courier services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Authority is seeking to re-let its contract to store, manage and distribute publications and other promotional items to the Parliamentary Estate, ad-hoc UK locations and to members of the public through mailings and individual orders for specific items.

### **II.1.5) Estimated total value**

Value excluding VAT: £175,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

### **II.2.4) Description of the procurement**

Please note:1. Tenders may be withdrawn at any time before notice of the award of contract, providing such intention is expressed in writing and sent to the address given above.2. The tender submission must be received by 12:00 (noon) on [Insert date - 19/04/2021]. You are advised to allow sufficient time for full upload of your documents when uploading to the e-tendering system.3. Any tenders received late will be rejected. 4. The Authority, at its sole discretion, reserves the right to accept or reject any or all of the bids received, including the right not to accept the lowest tender, and shall not be liable to accept any costs incurred in the production of your submission.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £175,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

19 April 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom