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Contract

Shared Additional Voluntary Contributions Scheme

Derby City Council

F03: Contract award notice

Notice identifier: 2021/S 000-005301

Procurement identifier (OCID): ocids-h6vhtk-0292d1

Published 16 March 2021, 1:28pm

Section I: Contracting authority

I.1) Name and addresses

Derby City Council

Corporation Street

Derby

DE12FS

Contact

Andrew Grover

Email

procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

NUTS code

UKF11 - Derby

Internet address(es)

Main address

<http://www.derby.gov.uk>

Buyer's address

<http://www.eastmidstender.org>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Shared Additional Voluntary Contributions Scheme

Reference number

TD1691

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.1.4) Short description

Additional Voluntary Contributions(AVCs) services, as a fully managed solution including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £30,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

II.2.4) Description of the procurement

Additional Voluntary Contributions (AVCs) allow employees to build up extra pension savings for retirement. The Local Government Pension Scheme (LGPS) has a provision within its regulations to allow an employee to enter into an agreement in which the employer can decide to also contribute to their employee's AVC arrangement thus allowing for a salary sacrifice arrangement to be established. The introduction of a Shared Cost AVC scheme would generate National Insurance savings for both the employee and the employer. The service provider will deliver a fully managed solution including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data. The fee will be paid out of the National Insurance savings made by Derby City Council from colleagues participating in the scheme. It is anticipated that numbers in the scheme will increase over time so whilst the charges each month could increase so would the savings.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.14) Additional information

The contract value has been based on estimated demand across the contract duration. It is proposed to consider procurement options for a replacement longer term contract 18 to 30 months into the proposed contract duration. The Council intends the new contract to commence from spring/summer 2021 and run for 36 months.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

The Council understands only one service provider can offer a fully managed solution, including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data, without additional costs and data sharing/processing arrangements i.e. operational requirements, implementation activities and costs would make alternative bidders uncompetitive.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-002922](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 February 2021

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

AVC Wise Limited

Farnham

Country

United Kingdom

NUTS code

- UKJ25 - West Surrey

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £30,000

Total value of the contract/lot: £30,000

Section VI. Complementary information

VI.3) Additional information

The Council will consider procurement options for a replacement longer term contract 18 to 530 months into the proposed contract duration.

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

Country

United Kingdom

Internet address

<http://www.derby.gov.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Derby City Council

Derby

Country

United Kingdom

Internet address

<http://www.derby.gov.uk>