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Tender

L22088-T-TCSG - Merchandise online store solution

London Luton Airport Operations Limited

F05: Contract notice – utilities

Notice identifier: 2023/S 000-005294

Procurement identifier (OCID): ocds-h6vhtk-03a778

Published 22 February 2023, 1:01pm

Section I: Contracting entity

I.1) Name and addresses

London Luton Airport Operations Limited

Percival house Percival way

Luton

LU2 9NU

Contact

Shannen Gillingwater

Email

shannen.gillingwater@ltn.aero

Country

United Kingdom

NUTS code

UKH21 - Luton

Internet address(es)

Main address

<https://www.london-luton.co.uk/corporate>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/llaol.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/llaol.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.6) Main activity

Other activity

Utility Airport related activities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

L22088-T-TCSG - Merchandise online store solution

Reference number

L22088-T-TCSG

II.1.2) Main CPV code

- 30192700 - Stationery

II.1.3) Type of contract

Supplies

II.1.4) Short description

London Luton Airport is looking for bidders for: We receive multiple requests for various merchandise and printing needs from all areas from across the London Luton Airport business. There is a need for an online solution where all departments can access an "online store" to order merchandise and print items directly without having to go through the Marketing team. As part of this contract we're looking for the setup of an "online store" and merchandise and printing needs. This will be a zero value call off contract to start from May 2023 – 3 years + 1 + 1 extension years.

II.1.5) Estimated total value

Value excluding VAT: £430,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
- 30192700 - Stationery
- 79342100 - Direct marketing services
- 79342000 - Marketing services
- 79340000 - Advertising and marketing services

II.2.3) Place of performance

NUTS codes

- UKH21 - Luton

Main site or place of performance

London luton airport

II.2.4) Description of the procurement

As per tender document

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £430,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see tender documents

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Please see tender documents

III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Please see tender documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

please see tender documents

VI.4) Procedures for review

VI.4.1) Review body

London Luton Airport - The Legal team

Percival house Percival way – Luton – LU2 9NU

Luton

LU2 9NU

Email

PROCUREMENT.TEAM@LTN.AERO

Country

United Kingdom

Internet address

<https://in-tendhost.co.uk/llaol.aspx/Home>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Please see tender document