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Contract

## **169\_22 - Paper Stationery & Associated Products**

ESPO

F03: Contract award notice

Notice identifier: 2022/S 000-005286

Procurement identifier (OCID): ocds-h6vhtk-02e181

Published 25 February 2022, 12:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ESPO

Barnsdale Way, Grove Park, Enderby

Leicester

LE19 1ES

#### **Contact**

Catalogue Procurement Team

#### **Email**

[tenders@espo.org](mailto:tenders@espo.org)

#### **Country**

United Kingdom

#### **NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.espo.org/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Local Authority Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

169\_22 - Paper Stationery & Associated Products

Reference number

169\_22 (ProContract internal Ref. DN486242)

#### **II.1.2) Main CPV code**

- 30199000 - Paper stationery and other items

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Framework for the supply of repositionable notes, self-adhesive labels, envelopes, note books, pads, flipchart pads and other associated products, for delivery to the ESPO Distribution Centre, Leicester.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £4,044,072

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Envelopes

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 30190000 - Various office equipment and supplies
- 30199000 - Paper stationery and other items
- 30199200 - Envelopes, letter cards and plain postcards
- 30199230 - Envelopes
- 30199712 - Printed non-window envelopes

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of envelopes and other mailing products for delivery to the ESPO distribution centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Adhesive labels Including ESPO's smartbuy Range

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30192800 - Self-adhesive labels
- 30199000 - Paper stationery and other items
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper
- 30199760 - Labels

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of multipurpose adhesive labels for delivery to the ESPO distribution centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Premium Adhesive Labels

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 30192800 - Self-adhesive labels
- 30199000 - Paper stationery and other items
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper
- 30199760 - Labels

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of premium multipurpose self-adhesive labels for delivery to the ESPO Distribution Centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 30

Price - Weighting: 70

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Repositionable Notes Including ESPO's smartbuy Range

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 22816300 - Sticky-note pads
- 30199000 - Paper stationery and other items
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of repositionable adhesive notes for delivery to the ESPO Distribution Centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Premium Repositionable Notes

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 22816300 - Sticky-note pads
- 30199000 - Paper stationery and other items
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of premium repositionable adhesive notes for delivery to the ESPO Distribution Centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 30

Price - Weighting: 70

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - Notebooks and Pads

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
- 22810000 - Paper or paperboard registers
- 22814000 - Receipt books
- 22815000 - Notebooks
- 22816000 - Pads
- 22816100 - Note pads
- 22817000 - Diaries or personal organisers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The supply of notebooks and pads for delivery to the ESPO Distribution Centre, Leicester.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7 - Educational Notebooks, Classroom Registers and Revision Aids

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 22111000 - School books
- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
- 22810000 - Paper or paperboard registers
- 22815000 - Notebooks
- 22817000 - Diaries or personal organisers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The supply of educational notebooks, classroom registers and revision aids for delivery to the ESPO Distribution Centre, Leicester.

#### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 8 - Flipchart pads including ESPO's smartbuy range

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 30197621 - Flipchart pad

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The supply of flipchart pads for delivery to the ESPO Distribution Centre, Leicester.

#### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price method statement questions / Weighting: 20

Price - Weighting: 80

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-023054](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Lot 1 - Envelopes

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Moroak Ltd T/A Blake Envelopes

Clarence House, Watercombe Lane

Yeovil, Somerset

BA20 2SU

Country

United Kingdom

NUTS code

- UKK23 - Somerset

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Cromwell Polythene Limited

1, Glentool Avenue, Sherburn-in-Elmet

Leeds

LS25 6RE

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

West Design Products Ltd

West House, Shearway Business Park, Pent Road

Folkestone, Kent

CT19 4RJ

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Heritage Envelopes Limited

Heritage House, Davyfield Road

Blackburn

BB1 2LU

Country

United Kingdom

NUTS code

- UKD41 - Blackburn with Darwen

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Nuco International Limited

5 Villiers Court, Meriden Business Park

Coventry, West Midlands

CV5 9RG

Country

United Kingdom

NUTS code

- UKG33 - Coventry

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £857,564

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Lot 2 - Adhesive labels Including ESPO's smartbuy Range

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Interket Limited

Bingswood Industrial Estate

Whaley Bridge, High Peak, Derbyshire

SK23 7SP

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

West Design Products Ltd

West House, Shearway Business Park, Pent Road

Folkestone, Kent

CT19 4RJ

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £851,923

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## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Lot 3 - Premium Adhesive Labels

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Avery UK, A Division of CCL Label Ltd

Pioneer Way

Castleford

WF10 5QU

Country

United Kingdom

NUTS code

- UKE45 - Wakefield

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £210,099

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### **Section V. Award of contract**

#### **Lot No**

4

#### **Title**

Lot 4 - Repositionable Notes Including ESPO's smartbuy Range

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

14 February 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Whitecroft Essentials (Lydney) Limited

The Carlson Suite, Vantage Point Business Village

Mitcheldean, Gloucestershire

GL17 0DD

Country

United Kingdom

NUTS code

- UKK13 - Gloucestershire

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Flipfile Limited

Unit 4, Arndale Road, Lineside Industrial Estate

Littlehampton, West Sussex

BN17 7HD

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Pintorex Ltd

Unit 1c, Triumph Trading Estate, Tariff Rd

London

N17 0EB

Country

United Kingdom

NUTS code

- UKI43 - Haringey and Islington

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £527,987

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**Section V. Award of contract**

**Lot No**

5

**Title**

Lot 5 - Premium Repositionable Notes

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

14 February 2022

### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

3M United Kingdom Plc

3M Centre, Cain Road

Bracknell, Berkshire

RG12 8HT

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £327,075

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## **Section V. Award of contract**

### **Lot No**

6

### **Title**

Lot 6 - Notebooks and Pads

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Banner Group Limited

1st Floor, 1 Europa Drive

Sheffield

S9 1XT

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Hamelin Brands Limited

Kings Warren Business Park

Red Lodge, Suffolk

IP28 8WG

Country

United Kingdom

NUTS code

- UKH14 - Suffolk

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Wm Sinclair & Sons (Stationers) Ltd (trading as Sinclairs)

Silvine Works, North Street

Otley

LS21 1AH

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £336,854

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### **Section V. Award of contract**

#### **Lot No**

7

#### **Title**

Lot 7 - Educational Notebooks, Classroom Registers and Revision Aids

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

14 February 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Banner Group Limited

1st Floor, 1 Europa Drive

Sheffield

S9 1XT

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Grosvenor House Papers Limited

Westmorland Business Park

Kendal, Cumbria

LA9 6NP

Country

United Kingdom

NUTS code

- UKD1 - Cumbria

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Wm Sinclair & Sons (Stationers) Ltd (trading as Sinclairs)

Silvine Works, North Street

Otley

LS21 1AH

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £436,065

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### **Section V. Award of contract**

#### **Lot No**

8

#### **Title**

Lot 8 - Flipchart pads including ESPO's smartbuy range

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

14 February 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Bi-silque Visual Communications Products Limited

5 Ribblesdale Place

Preston, Lancashire

PR1 8BZ

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £496,505

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## **Section VI. Complementary information**

### **VI.3) Additional information**

An eAuction process may be used to award subsequent call off contracts following the reopening of competition among the parties to the Framework Agreement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Information on deadlines(s) for review procedures can be found in Part 3, Chapter 6 of the Public Contracts Regulations 2015.