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Tender

4403.PS.LWM.24 Print Services Framework Agreement for High Quality Litho Sheet Fed and Digital Printing (non Wide Format)

University of Sheffield

F02: Contract notice

Notice identifier: 2025/S 000-005273

Procurement identifier (OCID): ocds-h6vhtk-04e26d

Published 17 February 2025, 8:14am

Section I: Contracting authority

I.1) Name and addresses

University of Sheffield

Procurement Office, Arts Tower, Western Bank

Sheffield

S10 2TN

Email

l.w.marsden@sheffield.ac.uk

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

www.in-tendhost.co.uk/sheffield

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/sheffield

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/sheffield

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.in-tendhost.co.uk/sheffield

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

4403.PS.LWM.24 Print Services Framework Agreement for High Quality Litho Sheet Fed and Digital Printing (non Wide Format)

Reference number

4403.PS.LWM.24

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Sheffield, Print and Creative Services (UoS) and The Print Shop, Sheffield Hallam University (SHU) wish to work with innovative and customer focussed suppliers for the provision of high quality litho sheet fed and digital print and related print services in respect of a wide range of products (including but not limited to brochures, booklets, leaflets, posters, newsletters, and general university stationery). We are looking to appoint a maximum of 7 suppliers. Tender Process and Documentation: This is an FTS Restricted tender exercise. The ITT can be downloaded by registering and expressing your interest on the University's e-tendering system <https://in-tendhost.co.uk/Sheffield> If you have any questions or comments in relation to this tender, they must be submitted via the In-Tend System. Your tender response must also be submitted through In-Tend to arrive by the date and time specified. Late tenders will not be considered.

II.1.5) Estimated total value

Value excluding VAT: £1,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79810000 - Printing services
- 79800000 - Printing and related services
- 22100000 - Printed books, brochures and leaflets
- 79811000 - Digital printing services
- 22900000 - Miscellaneous printed matter

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

The University of Sheffield, Print and Creative Services (UoS) and The Print Shop, Sheffield Hallam University (SHU) wish to work with innovative and customer focussed suppliers for the provision of high quality litho sheet fed and digital print and related print services in respect of a wide range of products (including but not limited to brochures, booklets, leaflets, posters, newsletters, and general university stationery). We are looking to appoint a maximum of 7 suppliers. Tender Process and Documentation: This is an FTS Restricted tender exercise. The ITT can be downloaded by registering and expressing your interest on the University's e-tendering system <https://in-tendhost.co.uk/Sheffield/> if you have any questions or comments in relation to this tender, they must be submitted via the In-Tend System. Your tender response must also be submitted through In-Tend to arrive by the date and time specified. Late tenders will not be considered.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: £1,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2025

End date

31 October 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 7

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Estimated value is based on 4 year contract as per the ITT documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 March 2025

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court of England, Wales & Northern Ireland

Sheffield

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

N/A