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Contract

## **Queen Alexandra College ~ Cleaning Tender**

Queen Alexandra College

F03: Contract award notice

Notice identifier: 2024/S 000-005270

Procurement identifier (OCID): ocds-h6vhtk-03c924

Published 16 February 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen Alexandra College

Court Oak Road

Harborne

B17 9TG

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.qac.ac.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Queen Alexandra College ~ Cleaning Tender

**II.1.2) Main CPV code**

- 90919300 - School cleaning services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide Cleaning services for Queen Alexandra College (QAC).

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,686,314.5

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Cleaning services for Queen Alexandra College (QAC). QAC can trace its history back to 1847 when the General Institution for the Blind was founded by Mary Badger and Elizabeth Harrold. We are a national residential College and charity that supports a diverse range of student abilities and needs based in Birmingham. We offer courses for young people aged 16-25yrs as well as employment focused and supported living programmes. Our mission statement is to create challenging learning opportunities for people with visual impairment and/or other disabilities to realise their potential to work and to live independently. The ethos and culture at QAC are underpinned by the principles of Equality, Diversity and Inclusion and we are proud to have achieved and retain accreditation in both Investors in Diversity and Investors in People (Silver). We were awarded the prestigious Leaders in Diversity award in Nov 2021 and continue on our journey to be even better leaders in diversity. This contract will be fixed price in nature with the successful contractor guaranteeing both the number of input hours to the contract and the quality of cleaning provision. We are seeking a suitably experienced contractor who has current experience of working within the secondary school or Further Education marketplace, ideally with a strong operational base within the Birmingham or Midlands area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when required moving forwards into this contract term. Experience in an SEN environment would be advantageous. The scope of the contract covers all cleaning provision within the College buildings. The successful contractor will be expected to deliver a concise and detailed method of management reporting at the end of each month thus updating the senior management team within the School on the contract performance. Any variations to the contract that are requested by the client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer. The College requirement is for 183-185 academic days each year, plus 15 teacher training days and 30 days periodic cleaning. Additionally, there is a main office building that is open 50 weeks a year, with lettings during holiday periods. All main office areas require cleaning during term-time, and a reduced provision during non-term-time for the areas used by lettings. The College has an average of eight weeks summer holidays. There are

student 29 bedrooms and 4 kitchens, which are cleaned during daytime College hours, during the 183-185 days of term-time. Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the College. The College require that the tendered number of hours are worked at all times and the successful contractor is expected to have a system in place to cover for both planned and unplanned leave. The Contractor shall provide a comprehensive cleaning service to the Site to promote a clean, healthy and safe environment which presents a positive image to all users and visitors. The Site must always meet health, safety, and environmental standards appropriate to the Site and its use and the successful Contractor must comply with the Client's health, safety and environmental policies and procedures. The Services must be provided so as not to interrupt the routine of the Site. The focus of our requirement is for a high-quality cleaning service, fully compliant to the agreed specification at all times. See SQ Document for more information

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please note, this is a Contract Award Notice. This contract has already been awarded.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-013924](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

4 January 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

CleanTEC Services Limited

Unit 2 Handford Court, Garston Lane

Watford

WD25 9EJ

Country

United Kingdom

NUTS code

- UKH23 - Hertfordshire

National registration number

04155336

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,560,000

Total value of the contract/lot: £1,686,314.5

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=843351822>

GO Reference: GO-2024216-PRO-25194004

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen Alexandra College

Harborne

Country

United Kingdom