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Contract

Insurance brokerage services

Sheffield Museums Trust

F03: Contract award notice

Notice identifier: 2021/S 000-005259

Procurement identifier (OCID): ocds-h6vhtk-028779

Published 16 March 2021, 9:16am

Section I: Contracting authority

I.1) Name and addresses

Sheffield Museums Trust

Leader House, Surrey Street

Sheffield

S1 2LH

Email

elizabeth.lilley@museums-sheffield.org.uk

Telephone

+44 1142782600

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

<http://www.museums-sheffield.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA31889

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance brokerage services

Reference number

SMT002/insurance

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

3 year comprehensive insurance brokerage for Sheffield Museums Trust

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £5,000

II.2) Description

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515200 - Property insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66518000 - Insurance brokerage and agency services
- 66518100 - Insurance brokerage services
- 66519310 - Insurance consultancy services

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

II.2.4) Description of the procurement

Insurance brokerage and claims management service for a Charitable Museums Trust. A 3 year contract for services is preferred.

A range of insurances to cover all business risks and activities will be required.

II.2.5) Award criteria

Quality criterion - Name: experience and reputation / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-000051](#)

Section V. Award of contract

Contract No

Insurance

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 March 2021

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 7

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Arthur J. Gallagher Insurance Brokers Limited

Station Square, One Gloucester Street

Swindon

SN1 1GW

Telephone

+44 1793468421

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £5,000

Section VI. Complementary information

VI.3) Additional information

Please refer to the Invitation to tender document and tender response document for detailed information and requirements. These documents can be obtained from www.museums-sheffield.org.uk or by emailing elizabeth.lilley@museums-sheffield.org.uk

(MT Ref:222232)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>