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Tender

Love + Nature Exhibition Design Team

Horniman Museum and Gardens

F02: Contract notice

Notice identifier: 2022/S 000-005251

Procurement identifier (OCID): ocds-h6vhtk-031b1f

Published 25 February 2022, 10:36am

Section I: Contracting authority

I.1) Name and addresses

Horniman Museum and Gardens

100 London Road, Forest Hill

London

SE23 3PQ

Contact

Kirsten Walker

Email

kwalker@horniman.ac.uk

Telephone

+44 2082918695

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

www.horniman.ac.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA1270

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Love + Nature Exhibition Design Team

II.1.2) Main CPV code

- 79415200 - Design consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Horniman museum and gardens are inviting tenders for an Exhibition Design Team, including 3D exhibition designer, graphic designer and AV hardware consultant.

The Horniman Museum and Gardens is planning a major redevelopment of parts of its Gardens and its Natural History Gallery

II.1.5) Estimated total value

Value excluding VAT: £192,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71220000 - Architectural design services
- 79822500 - Graphic design services
- 79932000 - Interior design services
- 79930000 - Specialty design services

II.2.3) Place of performance

NUTS codes

- UKI - London
- UKI44 - Lewisham and Southwark

Main site or place of performance

Horniman Museum and Gardens

II.2.4) Description of the procurement

Tenderers are asked to complete a Standard Selection Questionnaire and provide a tender response. The assessment process will be two stage. First the Standard Selection Questionnaire will be assessed and all Tenderers that pass will then have their Tenders assessed.

II.2.5) Award criteria

Quality criterion - Name: Based on your previous experience please provide your proposed methodology for this project including how you will take into account the project's sustainability objectives. / Weighting: 20

Quality criterion - Name: An example of external interpretation you have designed for another project. / Weighting: 5

Quality criterion - Name: A creative response to how you would approach creating an exciting new approach to one of the main messages outlined in Appendix E, including with one of the existing showcases. / Weighting: 30

Quality criterion - Name: Relevant experience of individuals in team (CVs) / Weighting: 5

Cost criterion - Name: Resources for RIBA stages 2 and 3 / Weighting: 10

Cost criterion - Name: Price / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

16 May 2022

End date

28 February 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

None

III.1.2) Economic and financial standing

List and brief description of selection criteria

The supplier's turnover should be no less than 2 x the annual value of the contract.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 March 2022

Local time

9:30am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=225310.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:225310)

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

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(MT Ref:225535)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>