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Opportunity

Civil Parking Enforcement

Warwickshire County Council
Coventry City Council
North Warwickshire Borough Council

F02: Contract notice

Notice reference: 2021/S 000-005231

Published: 15 March 2021, 8:15pm

Section I: Contracting authority

I.1) Name and addresses

Warwickshire County Council

Shire Hall, Market Square

WARWICK

CV344SA

Contact

Mark Baker

Email

markbaker@warwickshire.gov.uk

Telephone

+44 1926736143

Country

United Kingdom

NUTS code

UKG13 - Warwickshire

Internet address(es)

Main address

www.warwickshire.gov.uk

Buyer's address

www.warwickshire.gov.uk/procurement

I.1) Name and addresses

Coventry City Council

Coventry

Email

procurement@warwickshire.gov.uk

Country

United Kingdom

NUTS code

UKG33 - Coventry

Internet address(es)

Main address

www.warwickshire.gov.uk

I.1) Name and addresses

North Warwickshire Borough Council

Atherstone

Email

procurement@warwickshire.gov.uk

Country

United Kingdom

NUTS code

UKG13 - Warwickshire

Internet address(es)

Main address

www.warwickshire.gov.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.csw-jets.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.csw-jets.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Civil Parking Enforcement

Reference number

10335

II.1.2) Main CPV code

- 98300000 - Miscellaneous services

II.1.3) Type of contract

Services

II.1.4) Short description

Warwickshire County Council is seeking a Service Provider to undertake on-street Civil Parking Enforcement on behalf of Warwickshire County Council and in line with our Parking Policy, the Local Transport Plan, the Traffic Management Act and any subsequent legislative changes.

The Council requires a service provider who is equipped to provide enforcement cover for the whole County with a balanced enforcement regime addressing the Councils objectives.

This enforcement is required 7 days a week.

Warwickshire is split into five District or Borough Councils and CPE is required in all these areas: North Warwickshire Borough Council (NWBC), Nuneaton and Bedworth Borough Council (NBBC), Rugby Borough Council (RBC), Stratford-upon-Avon District Council (SDC) and Warwick District Council (WDC).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98351110 - Parking enforcement services

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

Warwickshire County Council is seeking a Service Provider to undertake on-street Civil Parking Enforcement on behalf of Warwickshire County Council and in line with our Parking Policy, the Local Transport Plan, the Traffic Management Act and any subsequent legislative changes.

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The primary functions of this contract are:

- enforcement of the on-street parking restrictions across Warwickshire's highways, directly employing the Civil Enforcement Officers (CEOs) carrying out enforcement through the issue of penalty charge notices (PCNs)
- full management of the contract including KPI reporting and regular client meetings.
- first stage PCN appeals processing and subsequent correspondence
- Back office software provision and hosting to enable case progressions, the administering

payments for PCNs, permits, parking bay suspensions and dispensations and implementing these on-street.

- The provision of and management of a residents' permit and visitor permit scheme
- First line machine maintenance

The Framework contract will be for Warwickshire County Council initially but is available to Coventry City Council and North Warwickshire Borough Council to access by calling off under separate call off contracts should they choose to do so over the life of the Framework contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The initial contract term will be 7 years however the Council reserves the right to extend the contract by up to a

maximum 36 month additional period.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The initial contract term will be 7 years however the Council reserves the right to extend the contract by up to a

maximum 36 month additional period.

II.2.14) Additional information

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 April 2021

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

London

Country

United Kingdom