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Tender

Provision of Occupational Health, Safety and Wellbeing (OHSW) Training

London Borough of Barking and Dagenham

F02: Contract notice

Notice identifier: 2022/S 000-005228

Procurement identifier (OCID): ocids-h6vhtk-031b08

Published 24 February 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Barking and Dagenham

1 Town Hall Square.

Dagenham

IG11 7LU

Email

samantha.woolvett@lbbd.gov.uk

Country

United Kingdom

NUTS code

UKI52 - Barking & Dagenham and Havering

Internet address(es)

Main address

<https://lbbd.bravosolution.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://lbbd.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://lbbd.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Occupational Health, Safety and Wellbeing (OHSW) Training

II.1.2) Main CPV code

- 80560000 - Health and first-aid training services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Barking and Dagenham (The Council) are commissioning a programme for the design and delivery of a range of tutor led, and where relevant, competence-based Health, Safety and Wellbeing training courses to support the Council's ongoing commitment to improve employee health, safety & wellbeing whilst meeting the Council's statutory duties.

The Council is seeking to appoint two Health, Safety and Wellbeing training providers to a Framework via a full open tender exercise. This will enable LBBD to have two suppliers who are compliant with all legislation and have been fully evaluated, mitigating as far as possible the risks of utilising any companies who are not suitably accredited to provide the training courses required. The top two scoring Tender's will be named on the Framework. The top scoring tenderer on the Framework will deliver the services. The remaining tenderer named on the Framework will only be called upon to deliver the services should the top scoring tenderer be unable to provide any of the services.

Tenderers should note that the Pricing range advertised in the Contract Notice is to ensure LBBD are able to accommodate Occupational Health, Safety and Wellbeing training to its client base should its client base expand over the contract period. Tenderers should, however, submit their Pricing for the estimated annual volumes provided in the Pricing Schedule as this is based on LBBD's current estimated annual volumes.

The contract duration advertised is for 3 + 1 years.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80561000 - Health training services
- 80562000 - First-aid training services

II.2.3) Place of performance

NUTS codes

- UKI52 - Barking & Dagenham and Havering

II.2.4) Description of the procurement

as detailed in the tender documents

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Price / Weighting: 60

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

as stated in the tender documents

III.2.2) Contract performance conditions

as stated in the tender documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority intends to use an eTendering system in this procurement exercise.

Suppliers Instructions How to Express Interest in this Tender:

1) Register your company on the eSourcing portal (this is only required once)

- browse to the eSourcing Portal: <https://lbbd.bravosolution.co.uk>
- accept the terms and conditions and click 'Continue';
- enter your correct business and user details;
- note the username you chose and click 'Save' when complete;
- you will shortly receive an email with your unique password (please keep this secure).

2) Express an Interest in the tender

- login to the portal with the username/password;
- click the 'PQQs/ITTs. Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to

Tender open to any registered supplier);

- click on the relevant PQQ/ITT to access the content;
- click the 'Express Interest' button at the top of the page;
- this will move the PQQ /ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your

projects only);

- you can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

3) Responding to the tender

- click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to

Respond' (please give a reason if declining);

- you can now use the 'Messages' function to communicate with the buyer and seek any clarification;

- note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ITT;

- there may be a mixture of online and offline actions for you to perform (there is detailed online help

available);

- you must then submit your reply using the 'Submit Response' button at the top of the page.

If you require any further assistance, please consult the online help or contact the eTendering help desk.

VI.4) Procedures for review

VI.4.1) Review body

The High Court

London

Country

United Kingdom