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Tender

Inspection and Testing of Emergency Lighting Systems – Area 1

Dundee City Council

F02: Contract notice

Notice identifier: 2024/S 000-005214

Procurement identifier (OCID): ocids-h6vhtk-043ab5

Published 16 February 2024, 12:53pm

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

PA1 1AR

Email

flexibleprocurement@scotland-excel.org.uk

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Inspection and Testing of Emergency Lighting Systems – Area 1

Reference number

Contract Ref: DCC/CD/243/23, Job Ref: 20-50036

II.1.2) Main CPV code

- 71630000 - Technical inspection and testing services

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement process is to arrange a Contract for the Inspection and Testing of Emergency Lighting Systems – Area 1 for various Dundee City Council properties.

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Emergency Lighting Systems and associated equipment within various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen.

II.1.5) Estimated total value

Value excluding VAT: £440,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71630000 - Technical inspection and testing services
- 45259000 - Repair and maintenance of plant

- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting
- 09310000 - Electricity
- 79132000 - Certification services
- 31527260 - Lighting systems
- 31530000 - Parts of lamps and lighting equipment
- 50000000 - Repair and maintenance services

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

II.2.4) Description of the procurement

This procurement process is to arrange a Contract for the Inspection and Testing of Emergency Lighting Systems – Area 1 for various Dundee City Council properties.

It is imperative that the contractor has a local office and is 100% confident of meeting response times detailed in section 14 of the specification (see file named “20-50036 EL Area 1 - Spec - Rev A”

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Emergency Lighting Systems and associated equipment within various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen.

The Works shall include and take into consideration the following:

The routine servicing of emergency lighting systems together with urgent repair works ordered during the period of the contract.

The works shall comprise the servicing and maintenance, written reporting and subsequent repair work of the Emergency Lighting installations within the various Dundee City Council properties listed in this specification, to the requirements and recommendations set out in current applicable British Standards, European Standards & all statutory requirements, for a fixed period as stipulated in the Contract particulars.

The Contractor shall carry out the works as laid out in the specification at Section 12 - Inspection & Test Procedure.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £440,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

After the initial 3 year contract period - options exist for extensions of +1 and +1 years, up to a maximum of 5 years in total.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All electrical work shall be carried out by a Contractor within an approved body such as National Inspection Council for Electrical Installation Contracting (NICEIC) and/or a Trade Association or equivalent and operatives employed on these works shall be suitably qualified and experienced in the testing of emergency lighting installations to the requirements of BS 5266-1: 2016 – a copy of Company accreditation should be supplied with the returned Tender. Contractors are required to be a member of an applicable trade association.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 March 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 March 2024

Local time

12:00pm

Place

Scotland Excel office in Paisley, or via on-line methods

Information about authorised persons and opening procedure

The opening will be carried out in the presence of two senior members of the Scotland Excel Flexible Procurement Team.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

It is imperative that the contractor has a local office and is 100% confident of meeting response times detailed in section 14 of the specification (see file named "20-50036 EL Area 1 - Spec - Rev A")

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26153.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Delivery of Specified Community Benefits

It is a contract requirement for contractors to deliver the specified Community Benefits (one outcome per year) for the duration of this contract.

Contractors are asked to detail the type of activity/outcome you would propose to deliver in relation to this contract.

(SC Ref:757545)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court and Justice of the Peace Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Country

United Kingdom