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Tender

## **The Provision of Security Guarding Services to the UK Mission to the UN and WTO in Geneva**

Foreign Commonwealth and Development Office

F17: Contract notice for contracts in the field of defence and security

Notice identifier: 2024/S 000-005191

Procurement identifier (OCID): ocds-h6vhtk-043aa7

Published 16 February 2024, 11:06am

### **Section I: Contracting authority/entity**

#### **I.1) Name, addresses and contact point(s)**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **For the attention of**

Kathy Ponteen

#### **Email(s)**

[kathy.ponteen@fcdo.gov.uk](mailto:kathy.ponteen@fcdo.gov.uk)

#### **Telephone**

+44 02070080932

**Country**

United Kingdom

**Internet address(es)****General address of the contracting authority/entity**

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

**Address of the buyer profile**

<https://fcdo.bravosolution.co.uk/login.html>

**Electronic access to information**

<https://fcdo.bravosolution.co.uk/login.html>

**Electronic submission of tenders and requests to participate**

<https://fcdo.bravosolution.co.uk/login.html>

**Further information**

Further information can be obtained from the above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from**

The above-mentioned contact point(s)

**Tenders or requests to participate must be sent to**

The above-mentioned contact point(s)

**I.2) Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3) Main activity**

General public services

**I.4) Contract award on behalf of other contracting authorities/entities**

The contracting authority is purchasing on behalf of other contracting authorities:

No

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## **Section II: Object of the contract**

### **II.1) Description**

#### **II.1.1) Title attributed to the contract by the contracting authority**

The Provision of Security Guarding Services to the UK Mission to the UN and WTO in Geneva

#### **II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 4: Investigation and security services

#### **Main site or location of works, place of delivery or of performance**

UK Mission to the UN and WTO - Geneva

#### **NUTS code**

- UK - United Kingdom

#### **II.1.5) Short description of the contract or purchase(s)**

The central objective of the Contract is the appointment of an experienced and competent contractor to deliver the safety and security of Authority Personnel and others for whom the Authority accepts duty of care at the UK Mission to the UN and WTO in Geneva.

The key requirements that the FCDO seeks from the Contractor are:

- Delivery of security services to the UK Mission to the UN and WTO in Geneva;
- First class support and customer service;
- Delivery of value for money on behalf of the UK taxpayer;
- Flexibility and responsiveness to change;
- Proactive engagement with the Authority to changes and requirements by local and national authorities in Switzerland and
- Compliance with all contractual obligations, national and international laws.

The Contract will have a duration of three (3) years. The contract may be extended by a further two years in yearly increments.

The Authority has a budget of £2,488,108 GBP for the maximum 5-year contract period.

### **II.1.6) Common procurement vocabulary (CPV)**

- 79710000 - Security services

### **Additional CPV code(s)**

- 79700000 - Investigation and security services

### **II.1.8) Lots**

This contract is divided into lots: No

### **II.1.9) Information about variants**

Variants will be accepted: No

## **II.2) Quantity or scope of the contract**

### **II.2.1) Total quantity or scope**

Estimated value excluding VAT:

£2,488,108

### **II.2.3) Information about renewals**

This contract is subject to renewal: No

## **II.3) Duration of the contract or time limit for completion**

Start date: 1 October 2024

End date: 30 September 2027

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## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions for participation**

#### **III.2.1) Personal situation**

##### **Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: In order to participate and gain access to the PQQ documents, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference 9933/PQQ 1578

If a potential supplier is not registered on the portal, click the link above (or copy and paste the link into your web browser) to be taken to the home page. Click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

#### **Two-Factor Authentication (2FA)**

Potential suppliers should note that two-factor authentication will be required to access the FCDO's e-procurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a

mobile device. For more information in relation to two-factor authentication, a guide can be accessed by clicking the link on the home page of the FCDO's e-procurement portal, JAGGAER ONE.

##### **Criteria regarding the personal situation of subcontractors (that may lead to their rejection) including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: In order to participate and gain access to the PQQ documents, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

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## Section IV: Procedure

### IV.1) Type of procedure

#### IV.1.1) Type of procedure

Restricted

### IV.2) Award criteria

#### IV.2.1) Award criteria

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

#### IV.2.2) Information about electronic auction

An electronic auction has been used: yes

Additional information about electronic auction: The Authority reserves the right to conduct an electronic auction at its discretion if required

### **IV.3) Administrative information**

#### **IV.3.2) Previous publication(s) concerning the same contract**

no

#### **IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 19 March 2024 - 11:00am

Payable documents: no

#### **IV.3.4) Time limit for receipt of tenders or requests to participate**

19 March 2024 - 11:00am

#### **IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

English

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## **Section VI: Complementary information**

### **VI.3) Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

### **VI.4) Procedures for appeal**

#### **VI.4.1) Body responsible for appeal procedures**

Foreign, Commonwealth & Development Office

King Charles Street

London

SW1A 2AH



**Country**

United Kingdom

**Internet address**

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

**VI.4.1) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution (CEDR)

London

EC4M 8BU

**Country**

United Kingdom

**Internet address**

[www.cedr.com](http://www.cedr.com)