

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/005191-2024>

Tender

The Provision of Security Guarding Services to the UK Mission to the UN and WTO in Geneva

Foreign Commonwealth and Development Office

F17: Contract notice for contracts in the field of defence and security

Notice identifier: 2024/S 000-005191

Procurement identifier (OCID): ocids-h6vhtk-043aa7

Published 16 February 2024, 11:06am

Section I: Contracting authority/entity

I.1) Name, addresses and contact point(s)

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

For the attention of

Kathy Ponteen

Email(s)

kathy.ponteen@fcdo.gov.uk

Telephone

+44 02070080932

Country

United Kingdom

Internet address(es)

General address of the contracting authority/entity

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Address of the buyer profile

<https://fcdo.bravosolution.co.uk/login.html>

Electronic access to information

<https://fcdo.bravosolution.co.uk/login.html>

Electronic submission of tenders and requests to participate

<https://fcdo.bravosolution.co.uk/login.html>

Further information

Further information can be obtained from the above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from

The above-mentioned contact point(s)

Tenders or requests to participate must be sent to

The above-mentioned contact point(s)

I.2) Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities/entities

The contracting authority is purchasing on behalf of other contracting authorities:

No

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority

The Provision of Security Guarding Services to the UK Mission to the UN and WTO in Geneva

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 4: Investigation and security services

Main site or location of works, place of delivery or of performance

UK Mission to the UN and WTO - Geneva

NUTS code

- UK - United Kingdom

II.1.5) Short description of the contract or purchase(s)

The central objective of the Contract is the appointment of an experienced and competent contractor to deliver the safety and security of Authority Personnel and others for whom the Authority accepts duty of care at the UK Mission to the UN and WTO in Geneva.

The key requirements that the FCDO seeks from the Contractor are:

- Delivery of security services to the UK Mission to the UN and WTO in Geneva;
- First class support and customer service;
- Delivery of value for money on behalf of the UK taxpayer;
- Flexibility and responsiveness to change;

- Proactive engagement with the Authority to changes and requirements by local and national authorities in Switzerland and
- Compliance with all contractual obligations, national and international laws.

The Contract will have a duration of three (3) years. The contract may be extended by a further two years in yearly increments.

The Authority has a budget of £2,488,108 GBP for the maximum 5-year contract period.

II.1.6) Common procurement vocabulary (CPV)

- 79710000 - Security services

Additional CPV code(s)

- 79700000 - Investigation and security services

II.1.8) Lots

This contract is divided into lots: No

II.1.9) Information about variants

Variants will be accepted: No

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope

Estimated value excluding VAT:

£2,488,108

II.2.3) Information about renewals

This contract is subject to renewal: No

II.3) Duration of the contract or time limit for completion

Start date: 1 October 2024

End date: 30 September 2027

Section III. Legal, economic, financial and technical information

III.2) Conditions for participation

III.2.1) Personal situation

Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: In order to participate and gain access to the PQQ documents, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference 9933/PQQ 1578

If a potential supplier is not registered on the portal, click the link above (or copy and paste the link into your web browser) to be taken to the home page. Click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

Two-Factor Authentication (2FA)

Potential suppliers should note that two-factor authentication will be required to access the FCDO's e-procurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a

mobile device. For more information in relation to two-factor authentication, a guide can be accessed by clicking the link on the home page of the FCDO's e-procurement portal, JAGGAER ONE.

Criteria regarding the personal situation of subcontractors (that may lead to their rejection) including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: In order to participate and gain access to the PQQ documents, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference 9933/PQQ 1578

If a potential supplier is not registered on the portal, click the link above (or copy and paste the link into your web browser) to be taken to the home page. Click the “Click here to register!” button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

Two-Factor Authentication (2FA)

Potential suppliers should note that two-factor authentication will be required to access the FCDO’s e-procurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a

mobile device. For more information in relation to two-factor authentication, a guide can be accessed by clicking the link on the home page of the FCDO’s e-procurement portal, JAGGAER ONE.

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.2) Award criteria

IV.2.1) Award criteria

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction has been used: yes

Additional information about electronic auction: The Authority reserves the right to conduct an electronic auction at its discretion if required

IV.3) Administrative information

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 19 March 2024 - 11:00am

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

19 March 2024 - 11:00am

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

English

Section VI: Complementary information

VI.3) Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

Foreign, Commonwealth & Development Office

King Charles Street

London

SW1A 2AH

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

VI.4.1) Body responsible for mediation procedures

Centre for Effective Dispute Resolution (CEDR)

London

EC4M 8BU

Country

United Kingdom

Internet address

www.cedr.com