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Tender

Acorn Education Trust (The Clarendon Academy) ~ Cleaning tender

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F02: Contract notice

Notice identifier: 2023/S 000-005182

Procurement identifier (OCID): ocids-h6vhtk-03a73e

Published 21 February 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Acorn Education Trust (The Clarendon Academy)

C/O Woodcock Road, Warminster

Wiltshire

BA12 9DR

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.acorneducationtrust.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/WQ77MBT55C>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Acorn Education Trust (The Clarendon Academy) ~ Cleaning tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Cleaning services for Clarendon Academy, Frome Road, Trowbridge, Wiltshire BA14 0DJ, (part of Acorn Education Trust).

II.1.5) Estimated total value

Value excluding VAT: £805,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The successful Supplier will be required to provide Cleaning services for Clarendon Academy, Frome Road, Trowbridge, Wiltshire BA14 0DJ, (part of Acorn Education Trust).

Acorn Education Trust is a Multi Academy Trust comprising of seventeen schools in Wiltshire, preparing young people for their world in their time.

Since its formation in 2014, Acorn Education Trust has grown to include two nurseries, fourteen primary and three secondary schools, providing education and opportunities for students, from 3 months to 19 years old. We pride ourselves on transforming education locally, with our schools/nurseries being at the heart of their local communities.

By working collaboratively we've been able to create an effective and efficient organisation and business model that allows school/ nursery leaders and teachers to focus all their attention on the students. We work together in a supportive network to evaluate, challenge, and improve practice inside and outside of the classroom. We want our students to grow into fully equipped individuals who make meaningful contributions to society and our staff to reach their full professional potential.

Acorn Education Trust: is expected to grow, with a number of additional schools becoming part of the Trust during this contract period and the provision of cleaning services at these schools when they have joined the Trust will fall under the scope of this contract. Similarly existing Trust Schools shall have the option to come into scope of this contract as their current cleaning arrangements conclude. The successful Supplier will be expected to provide this service at these additional schools using the same costing model applied to the successful tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust.

The Clarendon Academy: The Clarendon Academy is a thriving co-educational 11-18 comprehensive academy within the Acorn Education Trust. We pride ourselves on being a centre of excellence and a place where young, enthusiastic children enter in Year 7 and leave us at the end of Year 13 as fully rounded young adults.

Clarendon Academy is a lovely school to be part of. We are a kind and supportive school at the heart of the Trowbridge community, and we will take great care of children.

We will do this by basing everything we do around our mission statement: Aspire to Excellence.

The contract: will commence on 1 August 2023 for an initial period of three years, with the opportunity to extend for a further period of two years at the discretion of the governing body. The successful Supplier will invoice the client for one-twelfth of the annual cost on a monthly basis, also guaranteeing both the number of input hours to the contract and the quality of cleaning provision. Any variations to the contract that are requested by the Client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer. The Client's requirement shall be for 190 academic days, 5 inset days

and 20 days periodic cleaning per annum.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for then a credit will be required by the Client. The Client requires that the tendered number of hours are worked at all times and the successful Supplier is expected to have a system in place to cover for both planned and unplanned leave.

See SQ document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £805,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

24 April 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the

supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Wiltshire:-School-cleaning-services./WQ77MBT55C>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/WQ77MBT55C>

GO Reference: GO-2023221-PRO-22175089

VI.4) Procedures for review

VI.4.1) Review body

Acorn Education Trust

Wiltshire

Country

United Kingdom