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Not applicable

## **CO0344 Essex Payroll and Pensions Administration Service**

Essex County Council

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-005171

Procurement identifier (OCID): ocids-h6vhtk-04348e

Published 16 February 2024, 9:43am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

#### **Contact**

Mr Andrew Beaver

#### **Email**

[Andrew.beaver@essex.gov.uk](mailto:Andrew.beaver@essex.gov.uk)

#### **Telephone**

+44 333

#### **Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.essex.gov.uk/>

Buyer's address

<https://www.essex.gov.uk/>

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

CO0344 Essex Payroll and Pensions Administration Service

Reference number

DN675873

#### II.1.2) Main CPV code

- 79211110 - Payroll management services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Essex County Council (the Council) is seeking to outsource its Corporate Payroll and Pensions Administration Services (PPAS) which are currently provided in-house by the Council, such contract anticipated to commence in August 2024 for an initial 3-year period (with a further extension option of up to 2 years). The in-house PPAS primarily manages payment of

salaries to Council employees and allowances to members and other officers, while

administering pension contributions and pensions statutory reporting. The Council is looking for an external provider for this service, in order to benefit from reduced costs and innovative approaches while retaining a high level of service. Any solution will include the transfer of our existing staff and continued use of the existing payroll system, which has successfully paid all staff since its introduction in 2021.

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## Section VI. Complementary information

### VI.6) Original notice reference

Notice number: [2024/S 000-002599](#)

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## Section VII. Changes

### VII.1.2) Text to be corrected in the original notice

Section number

IV.2

Place of text to be modified

IV2.2

Instead of

Date

26 February 2024

Local time

12:00pm

Read

Date

1 March 2024

Local time

2:00pm