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Tender

Kensington Aldridge Academy ~ Cleaning Tender

Kensington Aldridge Academy

F02: Contract notice

Notice identifier: 2023/S 000-005158

Procurement identifier (OCID): ocds-h6vhtk-03a72d

Published 21 February 2023, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Kensington Aldridge Academy

1 Silchester Road

London

W10 6EX

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://kaa.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/7QH954Y3J8>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Kensington Aldridge Academy ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Kensington Aldridge Academy.

II.1.5) Estimated total value

Value excluding VAT: £1,072,020

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Kensington Aldridge Academy.

1 Silchester Road

London

W10 6EX

<https://kaa.org.uk/>

Cleaning Contract Scope of opportunity statement

Kensington Aldridge Academy (KAA) is a large secondary school in north Kensington, London W10. The school was built in 2014 and now has 1,250 students aged 11-18. It is a single academy trust but with close relations with the Aldridge Education MAT which is our co-sponsor, together with the local authority, the Royal Borough of Kensington and Chelsea.

KAA is located directly next to Grenfell Tower and five of its students tragically died in the fire, with many other students and staff being directly affected. Following the fire, the school re-located for a year to a temporary site close by.

The school has a large sports hall, a 250 seat theatre and specialist dance and drama areas. There are around 170 staff made up of 100 teachers and 70 support staff. KAA was judged outstanding in all areas at its last OFSTED inspection.

The school was built to a high specification and continues to be maintained to a very high standard. Good quality and cost effective cleaning is an important part of the school's operations.

The contract being tendered is for three years in duration from September 2023 to August 2026 with an option for a further two years to September 2028. The contract will operate as a Guaranteed Performance Contract, with the successful contractor offering the School a fixed cost per annum for the provision of cleaning services.

The school year is based on a calendar of 180 teaching days with an additional 15 days when only staff are in school for planning, preparation and training. The teaching day finishes at 4-00pm. There is a two week half term in the autumn. The building is open throughout the year except for public holidays so staff can work in school holidays, and we need day janitor provision for all weekdays.

KAA is used for outside lettings in the evenings and at weekends. Lettings are managed by an outsourced company and they undertake their own cleaning.

The proposed contract covers the provision of all cleaning services within the School, which currently also includes window cleaning, consumables and periodic cleaning.

The current total square meterage of the building is 11,500 m² spread over five floors. During 2023 an extension of 8 classrooms will be built on the third floor terrace area facing Silchester Road. This will add approx. 500 m² to the site. The extension has a planned start on site of June 2023 with a completion date scheduled for December 2023.

A full site plan is available.

Whilst KAA prioritises value for money as a key objective of the competitive tender process, the Governing Body is not obliged to accept the lowest price.

The value of the current contract for 2022-23 is £214,404 for the core cleaning operations.

KAA expects the successful contractor to continue to develop its cleaning services. We expect the successful tenderer to evidence, through their bid, how they shall support and complement our values and support the school to give students the best possible environment for their studies.

We expect the successful contractor to be a good employer in every sense with a commitment to staff development and to retaining staff over a long period so there is consistency in the team. The successful contractor is likely to be a London Living Wage employer and to be committed to high standards of environmental and health and safety practice.

See SQ document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,072,020

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

24 April 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-cleaning-services./7QH954Y3J8>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/7QH954Y3J8>

GO Reference: GO-2023221-PRO-22174932

VI.4) Procedures for review

VI.4.1) Review body

Kensington Aldridge Academy

London

Country

United Kingdom