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Tender

Garden and Landscape Design

Billericay Town Council

F02: Contract notice

Notice identifier: 2026/S 000-005153

Procurement identifier (OCID): ocds-h6vhtk-060ab4

Published 21 January 2026, 10:40am

Section I: Contracting authority

I.1) Name and addresses

Billericay Town Council

The Chantry Centre, Chantry Way

Billericay

CM112AP

Contact

Deborah Tonkiss

Email

townclerk@billericaytowncouncil.gov.uk

Telephone

+44 1277625732

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.billericaytowncouncil.gov.uk

Buyer's address

www.billericaytowncouncil.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.billericaytowncouncil.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.billericaytowncouncil.gov.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Garden and Landscape Design

Reference number

FGJS001

II.1.2) Main CPV code

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

II.1.3) Type of contract

Services

II.1.4) Short description

Garden and Landscape Design for Festival Gardens and Jim Shields Garden in Billericay, Essex

The Town Council are seeking innovative and forward thinking new design and planting ideas. Candidates are not required to provide like for like provision.

It is anticipated that once a design is agreed then the refurbishment and enhancement work will take place during the Spring and Summer of 2026.

Please note for the purposes of this tender the Council is seeking quotations for garden design and planting specification only.

II.1.5) Estimated total value

Value excluding VAT: £3,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

To provide a garden and landscape design for two green spaces managed by the Town Council in Billericay

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

3

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 February 2026

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 February 2026

Local time

5:00pm

Place

The Chantry Centre

Chantry Way

Billericay

Essex

CM11 2AP

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Billericay Town Council

The Chantry Centre

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