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Tender

## Board Paper Management Software

Imperial War Museums

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-005128

Procurement identifier (OCID): ocds-h6vhtk-060aa4

Published 21 January 2026, 10:06am

## Scope

### Description

IWM is tendering for a supplier to provide a secure, user-friendly, and efficient Board Paper Management Software.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Document-management-services./8AX92H9RB2>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/8AX92H9RB2>

### Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 8 April 2026 to 7 April 2029
- Possible extension to 7 April 2031
- 5 years

Description of possible extension:

The option to extend by two separate respective further one-year periods (i.e. to 7th April 2030, and then to 7th April 2031). The taking up of any extension period is subject to satisfactory performance of the Contractor and at the sole discretion of IWM.

### **Main procurement category**

Services

### **CPV classifications**

- 72512000 - Document management services

### **Contract locations**

- UK - United Kingdom

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## **Participation**

## Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## Submission

### Enquiry deadline

30 January 2026, 12:00pm

### Tender submission deadline

11 February 2026, 12:00pm

### Submission address and any special instructions

<https://www.delta-esourcing.com/respond/8AX92H9RB2>

### Tenders may be submitted electronically

Yes

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## Award criteria

Name	Type	Weighting
Technical Evaluation	Quality	60%

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Name	Type	Weighting
Cost	Cost	40%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Imperial War Museums

- Public Procurement Organisation Number: PHRL-5691-LLXM

IWM London, Lambeth Road

London

SE1 6HZ

United Kingdom

Contact name: Olly Clifford

Telephone: 02074165000

Email: [oc Clifford@iwm.org.uk](mailto:oc Clifford@iwm.org.uk)

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - central government