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Contract

Insurance and Related Services 2023

Manor Estates Housing Association Limited

F03: Contract award notice

Notice identifier: 2023/S 000-005111

Procurement identifier (OCID): ocids-h6vhtk-03a713

Published 21 February 2023, 8:40am

Section I: Contracting authority

I.1) Name and addresses

Manor Estates Housing Association Limited

5 New Mart Place

Edinburgh

EH14 1RW

Contact

Our Consultant - Maureen Batten

Email

maureenmbatten@gmail.com

Telephone

+44 08000938823

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.manorestates.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15383

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance and Related Services 2023

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Contract is for the provision of general insurance and related services, including

claims handling, loss control services and general programme maintenance and advice as required by Manor Estates Housing Association commencing 31 March 2023. A full Summary of Current Cover will be provided with the Invitation to Tender to selected bidders. Bids are invited from suitably qualified insurance brokers and direct providers for the entire scope of services.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £291,545

II.2) Description

II.2.2) Additional CPV code(s)

- 66513000 - Legal insurance and all-risk insurance services
- 66512100 - Accident insurance services
- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515300 - Weather and financial loss insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66515200 - Property insurance services
- 66518100 - Insurance brokerage services
- 66513100 - Legal expenses insurance services
- 66515411 - Pecuniary loss insurance services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh, Scotland

II.2.4) Description of the procurement

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for property, legal liabilities and other general insurances as required by Manor Estates for a period of 3 years commencing 31.03.2023, with the option to extend by up to a further 2 years at Manor Estates' sole discretion. The contract is not divided into lots so bidders are required to bid for the entire scope of services. Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents.

II.2.5) Award criteria

Quality criterion - Name: response to Tender specification / Weighting: 10%

Quality criterion - Name: Resources / Weighting: 25%

Quality criterion - Name: Governance / Weighting: 5%

Cost criterion - Name: Cost and Value for Money / Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract price shown is the price Tendered for year 1 of the Contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-463697](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

6 February 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Arthur J. Gallagher Insurance Brokers Ltd

27-30 Railway Street

Chelmsford

CM1 1QS

Telephone

+44 01245341249

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £291,545

Section VI. Complementary information

VI.3) Additional information

The final contract price shown is the price Tendered for the first year of the Contract

(SC Ref:723326)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace

Sheriff Court House 27 Chambers Street

Edinburgh

EH1 1LB

Email

edinburgh@scotcourts.gov.uk

Telephone

+44 01312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk>